

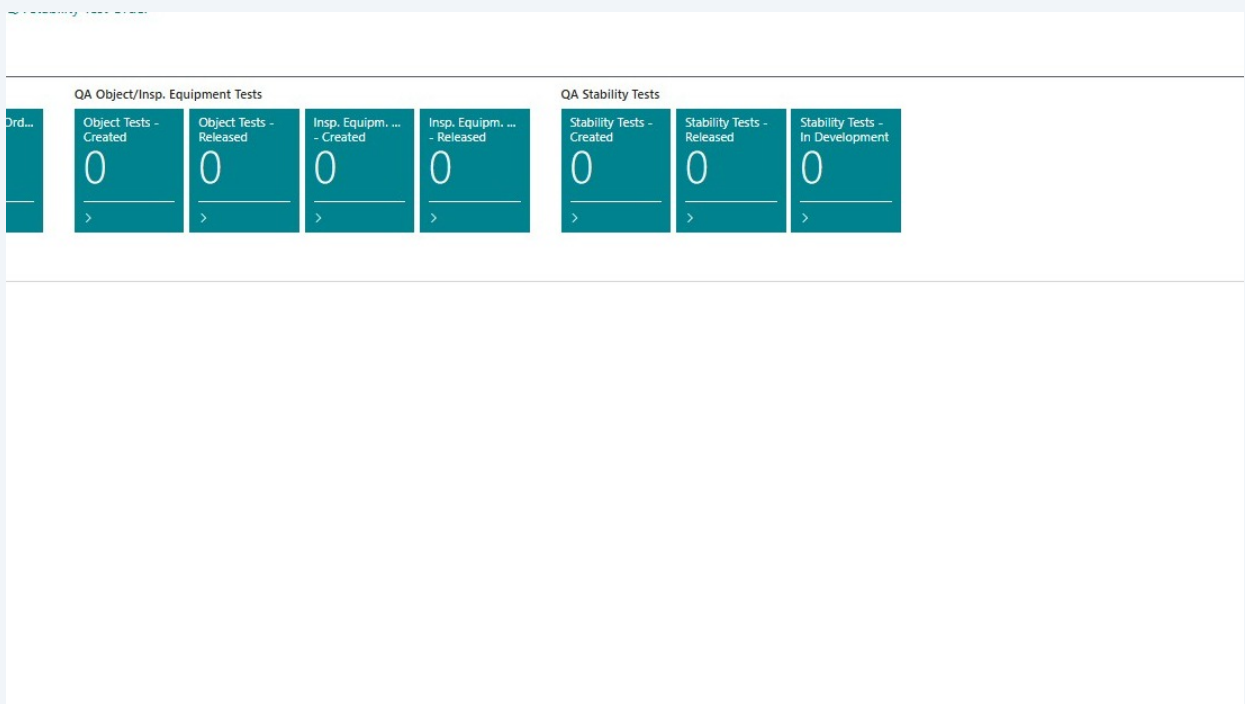
How to Release a FULL Lot

Learn how to update and release lot information within your inventory system. This guide walks you through the necessary steps to modify lot status and finalize the process efficiently.

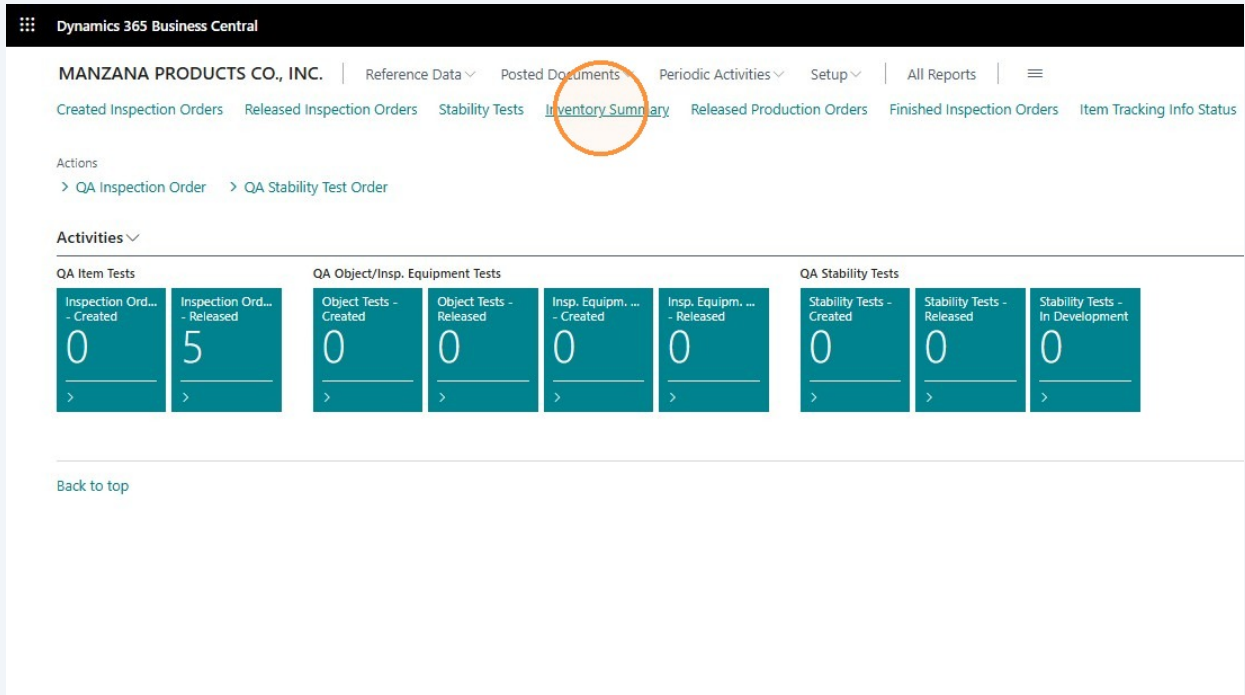
Inventory Search

1

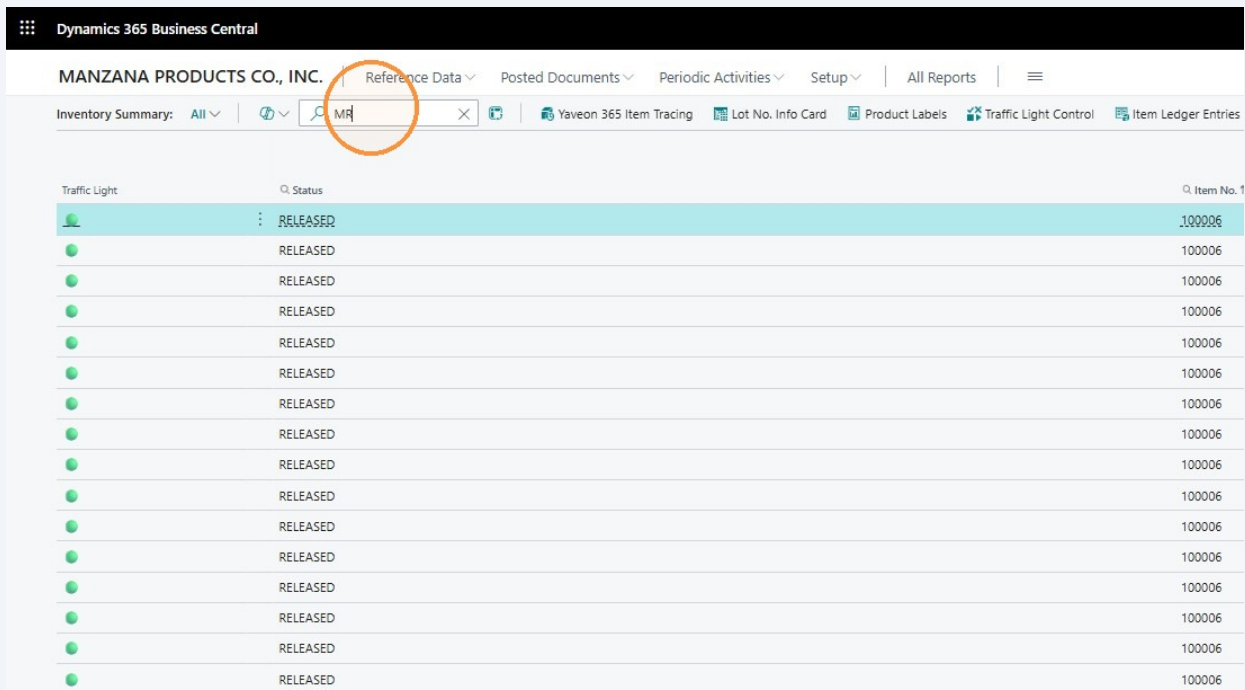
Navigate to <https://businesscentral.dynamics.com/872b6e46-c921-4d64-9dce-d0fa0b94b72e/ECL-ENV-USA-PROD-FR?company=MANZANA&dc=0>



2



3



5 Select the record with the status "QA 3.00".

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC. | Reference Data | Posted Documents | Periodic Activities | Setup | All Reports

Inventory Summary: All | MR2001346 | Yaveon 365 Item Tracing | Lot No. Info Card | Product Labels | Traffic Light Control | Item Ledger Entries

Traffic Light	Status	Item No.
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284
	QA 3.00	100284

6 Open the "Actions" tab.

Dynamics 365 Business Central

Lot No. Information Card

100284 · MR2001346

Home | Lot No. | Actions | Related | Fewer options

Yaveon 365 Item Tracing | Find entries... | Inspection Orders | Create Inspection Orders | Edit SCAR Code

General

Item No.	100284	Date of Entry	7/6/2026
Item Description	SPROUTS M.O.B JCE 8/64OZ - PET	Production Date	
Lot No.	MR2001346	Status	QA 3.00
SCAR Code		First Release Date	
Description		Expiration Date	7/24/2027
Test Quality		Days to Expiration	
Certificate Number		Best If Used By Date	11/23/2026
Blocked	☐	External Lot Number	
Type	Lot	No. of Expiration Date Extensions	
Inspection Lot No.		Maximum No. of Expiration Date Extensions	
Inspection Lot ID	0	Maximum Expiration Date	
ID	5102	Last Release Date	

7

Select "Create Lot No. Modification" from the Actions menu.

Dynamics 365 Business Central

Lot No. Information Card

100284 · MR2001346

Home Lot No. Actions Related Fewer options

Yaveon 365 Item Tr Create Lot No. Information Modification Orders Create Inspection Orders Edit SCAR Code

Create Lot No. Modification

Create Lot No. Modification

Product Labels

Create Cert. of Analysis

Other

General

Item No. 100284

Item Description SPROUTS M.O.B JCE 8/64OZ - PET

Lot No. MR2001346

SCAR Code

Description

Test Quality

Certificate Number

Blocked

Type Lot

Inspection Lot No.

Inspection Lot ID 0

ID 5102

Date of Entry 7/6/2026

Production Date

Status QA 3.00

First Release Date

Expiration Date 7/24/2027

Days to Expiration

Best If Used By Date 11/23/2026

External Lot Number

No. of Expiration Date Extensions

Maximum No. of Expiration Date Extensions

Maximum Expiration Date

Last Release Date

10003325

100284

SPROUTS M.O.B JCE 8/64OZ - PET

MR2001346

Posting Date 7/7/2026

ID Filter

Reason Code

Reason

Dimension Deviation

New Base ID 0

New Status QA 3.00

New Date of Entry 7/6/2026

New Production Date

New External Lot Number

New Expiration Date 7/24/2027

New Best If Used By Date 11/23/2026

New Maximum No. of Expiration ...

New Maximum Expiration Date

New No. of Expiration Date Extensions

New First Release Date

8

Set the "New Status" field to "RELEASED".

LIM003325

...

Posting Date

7/7/2026

...

100284

▼

ID Filter

...

SPROUTS M.O.B JCE 8/64OZ - PET

▼

Reason Code

▼

MR2001346

▼

Reason

▼

Dimension Deviation

☐

0

New Base ID

0

QA 3.00

New Status

QA 3.00

▼

7/6/2026

New Date of Entry

Code 1

Description

→ QA 3.00

ROUTINE TESTING

QA 3.00*

ROUTINE TESTING - PARTIAL QTY

QA 3.01

ROUTINE (HOLD BY LAB)

QA 3.02

ROUTINE BANANA

QA 3.03

RE-TEST

+ New

Show details

Select from full list

7/24/2027

New Production Date

11/23/2026

New External Lot Number

New Expiration Date

New Best If Used By Date

New Maximum No. of Expiration ...

New Maximum Expiration Date

New No. of Expiration Date Exten...

New First Release Date

Lot No. Information Card

Lot No. Info Modification

100284 · MR2001346

Home

Lot No.

Act

Yaveon 365 Item Tracing

General

Item No.

Item Description

Lot No.

SCAR Code

Description

Test Quality

Certificate Number

Blocked

Type

Inspection Lot No.

Inspection Lot ID

ID

Base ID

Inventory

Quantity on Hand

LIM003325

Post...

Related

Fewer options

General

No.

LIM003325

...

Posting Date

7/7/2026

...

Item No.

100284

▼

ID Filter

...

Item Description

SPROUTS M.O.B JCE 8/64OZ - PET

▼

Reason Code

▼

Lot No.

MR2001346

▼

Reason

▼

Dimension Deviation

☐

Data

Base ID

0

New Base ID

0

Status

QA 3.00

New Status

RELEASED

▼

Date of Entry

7/6/2026

New Date of Entry

7/6/2026

...

Production Date

New Production Date

External Lot Number

New External Lot Number

Expiration Date

7/24/2027

New Expiration Date

7/24/2027

...

Best If Used By Date

11/23/2026

New Best If Used By Date

11/23/2026

Maximum No. of Expiration Date ...

New Maximum No. of Expiration ...

Maximum Expiration Date

New Maximum Expiration Date

No. of Expiration Date Extensions

New No. of Expiration Date Exten...

First Release Date

New First Release Date

Last Release Date

New Last Release Date

Base Lot No.

MR2001346

New Base Lot No.

MR2001346

▼

Type

Lot

New Type

Lot

▼

Inspection Lot No.

New Inspection Lot No.

▼

100284 ID Filter

SPROUTS M.O.B JCE 8/64OZ - PET Reason Code

MR2001346 Reason

Dimension Deviation

New Base ID 0

New Status released

New Date of Entry

New Production Date

New External Lot Number

New Expiration Date

New Best If Used By Date

New Maximum No. of Expiration ...

New Maximum Expiration Date

New No. of Expiration Date Exten...

New First Release Date

New Last Release Date

New Base Lot No. MR2001346

Lot New Type

Code 1 RELEASED

Released

+ New Show details Select from full list

Finalize and Post

9 Click "Post..." and confirm the action by clicking "Yes".

No. LIM003325

Item No. 100284

Item Description SPROUTS M.O.B JCE 8/64OZ - PET

Lot No. MR2001346

Posting Date 7/7/2026

ID Filter

Reason Code

Reason

Dimension Deviation

Data

Base ID

Status QA 3.00

Date of Entry 7/6/2026

Production Date

External Lot Number

Expiration Date 7/24/2027

Best If Used By Date 11/23/2026

Maximum No. of Expiration Date ...

Maximum Expiration Date

No. of Expiration Date Extensions

First Release Date

Last Release Date

Base Lot No. MR2001346

New External Lot Number

New Expiration Date 7/24/2027

New Best If Used By Date 11/23/2026

New Maximum No. of Expiration ...

New Maximum Expiration Date

New No. of Expiration Date Extens...

New First Release Date

New Last Release Date

New Base Lot No. MR2001346

Do you want to post the Lot No. Info Modification?

Yes No

Dynamics 365 Business Central

Lot No. Information Card: 100284 · MR2001346

Lot No. Info Modification: LIM003325

Post... Related Fewer options

General

No.	LIM003325	Posting Date	7/7/2026
Item No.	100284	ID Filter	
Item Description	SPROUTS M.O.B JCE 8/64OZ - PET	Reason Code	
Lot No.	MR2001346	Reason	
		Dimension Deviation	☐

Data

Base ID	0	New Base ID	
Status	QA 3.00	New Status	RELEASED
Date of Entry	7/6/2026	New Date of Entry	7/6/2026
Production Date		New Production Date	
External Lot Number		New External Lot Number	
Expiration Date	7/24/2027	New Expiration Date	7/24/2027

10 Click the back arrow to return to the Lot No. Information Card.

Dynamics 365 Business Central

Lot No. Information Card: 100284 · MR2001346

Home Lot No. Actions Related Fewer options

Yaveon 365 Item Tracing Find entries... Inspection Orders Create Inspection Orders Edit SCAR Code

General

Item No.	100284	Date of Entry	7/6/2026
Item Description	SPROUTS M.O.B JCE 8/64OZ - PET	Production Date	
Lot No.	MR2001346	Status	RELEASED
SCAR Code		First Release Date	7/7/2026
Description		Expiration Date	7/24/2027
Test Quality		Days to Expiration	
Certificate Number		Best If Used By Date	11/23/2026
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Inspection Lot ID	0	Maximum Expiration Date	
ID	5102	Last Release Date	7/7/2026