

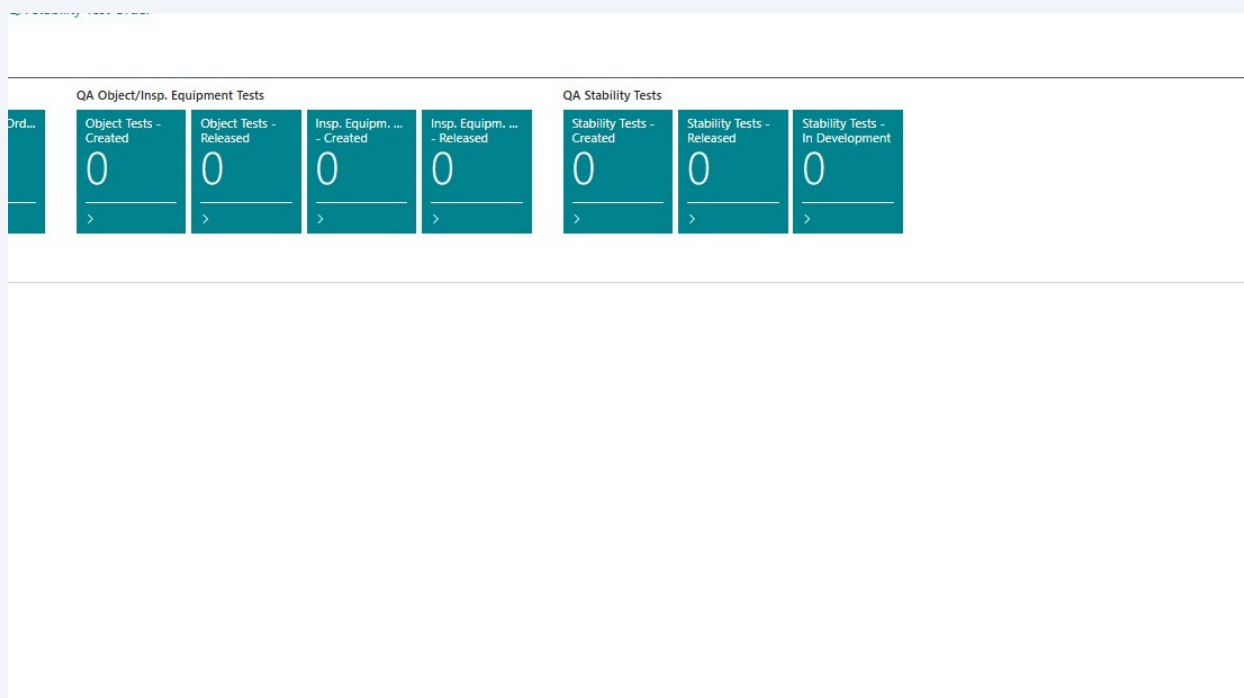
How to find the list of Items scheduled to be produced - For Hold Log (hold/Release tracking)

Learn how to efficiently locate specific production orders within Microsoft Dynamics 365 Business Central. This guide demonstrates how to apply date filters to narrow down your view and select the relevant manufacturing record.

Navigation

1

Navigate to <https://businesscentral.dynamics.com/872b6e46-c921-4d64-9dce-d0fa0b94b72e/ECL-ENV-USA-PROD-FR?company=MANZANA&dc=0>



2 Click "Released Production Orders"

The screenshot shows the SAP Business Central interface for 'QA PRODUCTS CO., INC.'. The top navigation bar includes 'Reference Data', 'Posted Documents', 'Periodic Activities', 'Setup', and 'All Reports'. The 'Released Production Orders' menu item is circled in orange. Below the navigation bar, there is a breadcrumb trail: 'Production Order > QA Stability Test Order'. The main content area displays a dashboard with several tiles. The 'Inspection Ord...' tile shows a value of 6. The 'QA Object/Insp. Equipment Tests' section includes tiles for 'Object Tests - Created' (0), 'Object Tests - Released' (0), 'Insp. Equipm. ... - Created' (0), and 'Insp. Equipm. ... - Released' (0). The 'QA Stability Tests' section includes tiles for 'Stability Tests - Created' (0), 'Stability Tests - Released' (0), and 'Stability Tests - In Development' (0).

Filtering Results

3 Click 'Starting Date-Time' column header

The screenshot shows the SAP Business Central interface for 'QA PRODUCTS CO., INC.'. The top navigation bar includes 'Reference Data', 'Posted Documents', 'Periodic Activities', 'Setup', and 'All Reports'. The 'Released Production Orders' menu item is circled in orange. Below the navigation bar, there is a breadcrumb trail: 'Production Order > QA Stability Test Order'. The main content area displays a table of production orders. The 'Starting Date-Time' column header is circled in orange. A tooltip is visible for the 'Starting Date-Time' column, stating: 'Specifies the starting date and starting time of the production order.' The table has columns: Source No., Routing No., Quantity, Starting Date-Time, Ending Date-Time, Due Date, Assigned User ID, Status, and Search Description. The table contains 15 rows of data.

	Source No.	Routing No.	Quantity	Starting Date-Time	Ending Date-Time	Due Date	Assigned User ID	Status	Search Description
GR - DRUMS - INTL	101931	RDR0001	4			7/1/2026		Released	M.O.R VIN 5...
GR - TOTE - INTL	102665	RDR0001	6			7/2/2026		Released	M.O.R VIN 6...
GR - DRUMS - INTL	102265	RDR0001	4			7/2/2026		Released	M.O.R VIN 6...
GR - TOTE - INTL	102665	RDR0001	8			7/2/2026		Released	M.O.R VIN 6...
GR - TOTE - INTL	102665	RDR0001	16	7/27/2026 11:59 PM	7/27/2026 11:59 PM	7/27/2026		Released	M.O.R VIN 6...
GR - TOTE - INTL	102665	RDR0001	2	7/8/2026 11:59 PM	7/8/2026 11:59 PM	7/8/2026		Released	M.O.R VIN 6...
CE SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,850	7/3/2026 1:12 PM	7/3/2026 10:00 PM	7/3/2026		Released	NCOAST O.H...
CE SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,850	7/2/2026 1:12 PM	7/2/2026 10:00 PM	7/2/2026		Released	NCOAST O.H...
CE SCE 8/64OZ - PET	100284	RJB0009	2,300	7/6/2026 6:39 AM	7/6/2026 11:38 AM	7/6/2026		Released	SPROUTS M...
CE SCE 8/64OZ - PET	103019	RJB0009	1,000	7/6/2026 8:49 PM	7/7/2026 5:10 AM	7/7/2026		Released	FDAY M.O.B J...
CE SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,000	7/4/2026 8:20 AM	7/4/2026 2:30 PM	7/4/2026		Released	NCOAST O.H...
O.R VIN 4/3/32OZ - TAIWAN USA LBL #2	102636	RVB0008	1,100	7/7/2026 8:09 AM	7/7/2026 10:29 AM	7/7/2026		Released	KIRKLAND M...
O.R VIN 4/3/32OZ #2	102609	RVB0008	3,245	7/7/2026 3:34 PM	7/7/2026 10:30 PM	7/7/2026		Released	KIRKLAND M...
TING STOCK FOR VIN-BULK-DMST	101944	RT00160	10,000	7/7/2026 1:18 PM	7/7/2026 11:59 PM	7/7/2026		Released	ORG FERME...
O.R VIN 4/3/32OZ #2	102609	RVB0008	4,345	7/8/2026 1:13 PM	7/8/2026 10:30 PM	7/8/2026		Released	KIRKLAND M...
GR - BULK -INTL	100046	RGR0001	24,227	7/7/2026 12:00 AM	7/7/2026 11:59 PM	7/7/2026		Released	M.O.R VIN 6...

4 Select 'Filter...' from dropdown menu

MANZANA PRODUCTS CO., INC. | Reference Data | Posted Documents | Periodic Activities | Setup | All Reports

Released Production Orders: All | + New | Delete | Home | Order | Reports | More options

	Source No.	Routing No.	Quantity	Starting Date-Time	Ending Date-Time	Due Date	Assigned User ID	Status	Search Description
GR - DRUMS - INTL	101931	RDR0001	4	7/1/2026 11:59 PM	7/1/2026			Released	M.O.R VIN 5...
GR - TOTE - INTL	102665	RDR0001	6	7/2/2026 11:59 PM	7/2/2026			Released	M.O.R VIN 6...
GR - DRUMS - INTL	102265	RDR0001	4	7/2/2026 11:59 PM	7/2/2026			Released	M.O.R VIN 6...
GR - TOTE - INTL	102665	RDR0001	8	7/2/2026 11:59 PM	7/2/2026			Released	M.O.R VIN 6...
GR - TOTE - INTL	102665	RDR0001	16	7/27/2026 11:59 PM	7/27/2026			Released	M.O.R VIN 6...
GR - TOTE - INTL	102665	RDR0001	2	7/8/2026 11:59 PM	7/8/2026			Released	M.O.R VIN 6...
C SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,850	7/3/2026 10:00 PM	7/3/2026			Released	NCOAST O.H...
C SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,850	7/2/2026 1:12 PM	7/2/2026 10:00 PM	7/2/2026		Released	NCOAST O.H...
λ.B JCE 8/64OZ - PET	100284	RJB0009	2,300	7/6/2026 6:39 AM	7/6/2026 11:38 AM	7/6/2026		Released	SPROUTS M...
CE 8/64OZ - PET	103019	RJB0009	1,000	7/6/2026 8:49 PM	7/7/2026 5:10 AM	7/7/2026		Released	FDAY M.O.B J...
C SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,000	7/4/2026 8:20 AM	7/4/2026 2:30 PM	7/4/2026		Released	NCOAST O.H...
O.R VIN 4/3/32OZ - TAIWAN USA LBL #2	102636	RVB0008	1,100	7/7/2026 8:09 AM	7/7/2026 10:29 AM	7/7/2026		Released	KIRKLAND M...
O.R VIN 4/3/32OZ #2	102609	RVB0008	3,245	7/7/2026 3:34 PM	7/7/2026 10:30 PM	7/7/2026		Released	KIRKLAND M...
TING STOCK FOR VIN-BULK-DMST	101944	RT00160	10,000	7/7/2026 1:18 PM	7/7/2026 11:59 PM	7/7/2026		Released	ORG FERME...
O.R VIN 4/3/32OZ #2	102609	RVB0008	4,345	7/8/2026 1:13 PM	7/8/2026 10:30 PM	7/8/2026		Released	KIRKLAND M...
GR - BULK -INTL	100046	RGR0001	24,227	7/7/2026 12:00 AM	7/7/2026 11:59 PM	7/7/2026		Released	M.O.R VIN 6...

Dropdown menu options: Ascending, Descending, Filter..., Filter to this value, Clear filter, What's this?

5 Type '7/7/2026' into filter field and press Enter

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC. | Reference Data | Posted Documents | Periodic Activities | Setup | All Reports

Released Production Orders: All | + New | Delete | Home | Order | Reports | More options

Views: All

Filter list by: Starting Date-Time

Filter...

Filter totals by...

No.	Description	Source No.	Routing No.	Quantity	Starting Date-Time	Ending Date-Time
MR2000012	M.O.R VIN 50GR - DRUMS - INTL	101931	RDR0001	4	7/1/2026 11:59 PM	7/1/2026 11:59 PM
MR2000020	M.O.R VIN 60GR - TOTE - INTL	102665	RDR0001	6	7/2/2026 11:59 PM	7/2/2026 11:59 PM
MR2000696	M.O.R VIN 60GR - DRUMS - INTL	102265	RDR0001	4	7/2/2026 11:59 PM	7/2/2026 11:59 PM
MR2000759	M.O.R VIN 60GR - TOTE - INTL	102665	RDR0001	8	7/2/2026 11:59 PM	7/2/2026 11:59 PM
MR2001227	M.O.R VIN 60GR - TOTE - INTL	102665	RDR0001	16	7/27/2026 11:59 PM	7/27/2026 11:59 PM
MR2001321	M.O.R VIN 60GR - TOTE - INTL	102665	RDR0001	2	7/8/2026 11:59 PM	7/8/2026 11:59 PM
MR2001323	NCOAST O.H.C SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,850	7/3/2026 1:12 PM	7/3/2026 10:00 PM
MR2001324	NCOAST O.H.C SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,850	7/2/2026 1:12 PM	7/2/2026 10:00 PM
MR2001346	SPROUTS M.O.B JCE 8/64OZ - PET	100284	RJB0009	2,300	7/6/2026 6:39 AM	7/6/2026 11:38 AM
MR2001347	FDAY M.O.B JCE 8/64OZ - PET	103019	RJB0009	1,000	7/6/2026 8:49 PM	7/7/2026 5:10 AM
MR2001348	NCOAST O.H.C SCE 6/4/3.2OZ - SPOUTED	103259	SCMRJB0012	2,000	7/4/2026 8:20 AM	7/4/2026 2:30 PM
MR2001349	KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL...	102636	RVB0008	1,100	7/7/2026 8:09 AM	7/7/2026 10:29 AM
MR2001350	KIRKLAND M.O.R VIN 4/3/32OZ #2	102609	RVB0008	3,245	7/7/2026 3:34 PM	7/7/2026 10:30 PM
MR2001351	ORG FERMENTING STOCK FOR VIN-BULK-DMST	101944	RT00160	10,000	7/7/2026 1:18 PM	7/7/2026 11:59 PM
MR2001352	KIRKLAND M.O.R VIN 4/3/32OZ #2	102609	RVB0008	4,345	7/8/2026 1:13 PM	7/8/2026 10:30 PM
MR2001353	M.O.R VIN 60GR - BULK -INTL	100046	RGR0001	24,227	7/7/2026 12:00 AM	7/7/2026 11:59 PM

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC. | Reference Data | Posted Documents | Periodic Activities | Setup | All Reports

Released Production Orders: All | + New | Delete | Home | Order | Reports | More options

Views

All

Filter list by:

Starting Date-Time

07/07/26 12:00 AM..07/07/26 11:59:59

+ Filter...

Filter totals by...

Reset filters

No. 1	Description	Source No.	Routing No.	Quantity	Starting Date-Time	Ending Date-Time	Due Date	Assigned User ID	Status
MR2001349	KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL #...	102636	RVB00008	1,100	7/7/2026 8:09 AM	7/7/2026 10:29 AM	7/7/2026		Released
MR2001350	KIRKLAND M.O.R VIN 4/3/32OZ #2	102609	RVB00008	3,245	7/7/2026 3:34 PM	7/7/2026 10:30 PM	7/7/2026		Released
MR2001351	ORG FERMENTING STOCK FOR VIN-BULK-DMST	101944	RT00160	10,000	7/7/2026 1:18 PM	7/7/2026 11:59 PM	7/7/2026		Released
MR2001353	M.O.R VIN 60GR - BULK -INTL	100046	RGR0001	24,227	7/7/2026 12:00 AM	7/7/2026 11:59 PM	7/7/2026		Released

Documents

Name

(There is nothing to show in this view)

Notes +

(There is nothing to show in this view)

Order Selection

6 Click "KIRKLAND M.O.R VIN 4/3/32OZ #2"

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC. | Reference Data | Posted Documents | Periodic Activities | Setup | All Reports

Released Production Orders: All | + New | Delete | Home | Order | Reports | More options

Views

All

Filter list by:

Starting Date-Time

07/07/26 12:00 AM..07/07/26 11:59:59

+ Filter...

Filter totals by...

Reset filters

No. 1	Description	Source No.	Routing No.	Quantity	Starting Date-Time	Ending Date-Time	Due Date	Assigned User ID	Status
MR2001349	KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL...	102636	RVB00008	1,100	7/7/2026 8:09 AM	7/7/2026 10:29 AM	7/7/2026		Released
MR2001350	KIRKLAND M.O.R VIN 4/3/32OZ #2	102609	RVB00008	3,245	7/7/2026 3:34 PM	7/7/2026 10:30 PM	7/7/2026		Released
MR2001351	ORG FERMENTING STOCK FOR VIN-BULK-DMST	101944	RT00160	10,000	7/7/2026 1:18 PM	7/7/2026 11:59 PM	7/7/2026		Released
MR2001353	M.O.R VIN 60GR - BULK -INTL	100046	RGR0001	24,227	7/7/2026 12:00 AM	7/7/2026 11:59 PM	7/7/2026		Released

7

Click "KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL #2"

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC. | Reference Data | Posted Documents | Periodic Activities | Setup | All Reports

Released Production Orders: All | + New | Delete | Home | Order | Reports | More options

Views

All

Filter list by:

× Starting Date-Time

7/7/2026

+ Filter...

Filter totals by...

Reset filters

No. 1	Description	Source No.	Routing No.	Quantity	Starting Date-Time	Ending Date-Time
MR2001349	KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL...	102636	RV80008	1,100	7/7/2026 8:09 AM	7/7/2026 10:29 AM
MR2001350	KIRKLAND M.O.R VIN 4/3/32OZ #2	102609	RV80008	3,245	7/7/2026 3:34 PM	7/7/2026 10:30 PM
MR2001351	ORG FERMENTING STOCK FOR VIN-BULK-DMST	101944	RT00160	10,000	7/7/2026 1:18 PM	7/7/2026 11:59 PM
MR2001353	M.O.R VIN 60GR - BULK -INTL	100046	RGR0001	24,227	7/7/2026 12:00 AM	7/7/2026 11:59 PM