

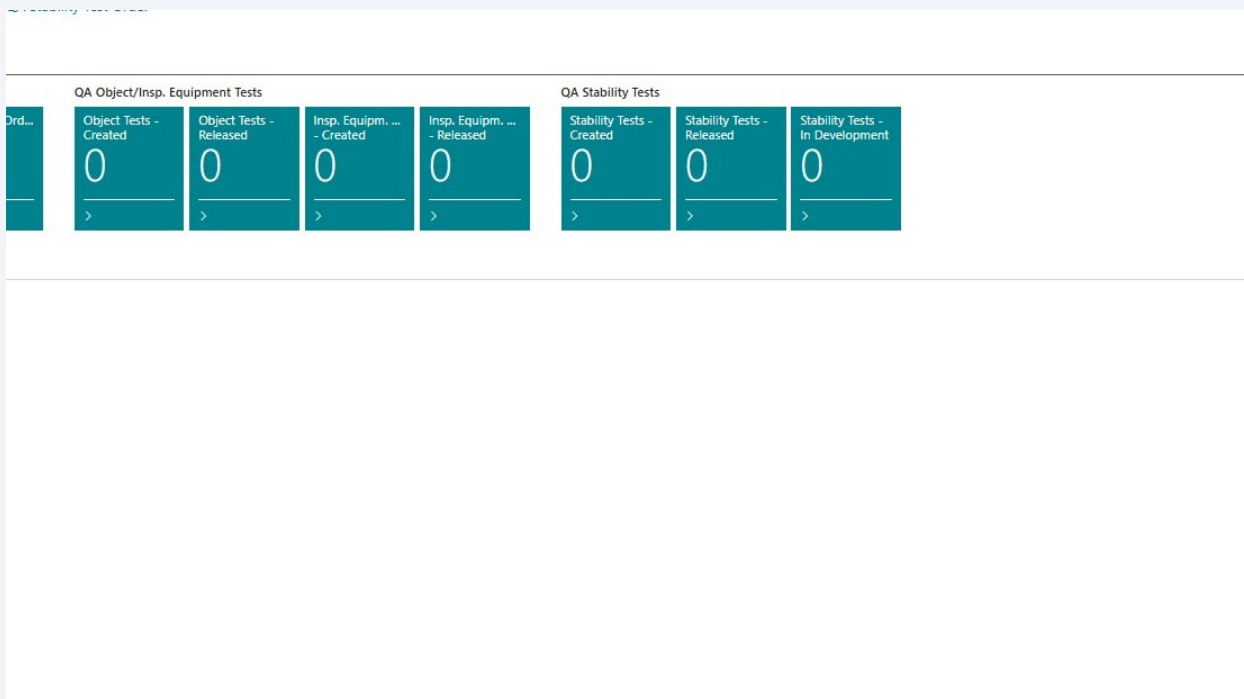
Create and Process to Create a Re-Inspection Order in Business Central

Learn how to efficiently manage re-inspection orders within Dynamics 365 Business Central. This guide walks you through the steps to finalize inspections and update order statuses to maintain accurate quality control records.

Order Identification

1

Navigate to <https://businesscentral.dynamics.com/872b6e46-c921-4d64-9dce-d0fa0b94b72e/ECL-ENV-USA-PROD-FR?company=MANZANA&dc=0>



2 Click "Finished Inspection Orders"

The screenshot shows the SAP Fiori 'All Reports' menu. The 'Finished Inspection Orders' option is highlighted with an orange circle. Below the menu, there are several summary cards for 'Object/Insp. Equipment Tests' and 'QA Stability Tests', all showing a count of 0.

Environment: ECL-ENV-USA-PROD-FR

Reference Data ▾ Posted Documents ▾ Periodic Activities ▾ Setup ▾ All Reports ▾

Inspection Orders Stability Tests Inventory Summary Released Production Orders **Finished Inspection Orders** Item Tracking Info Status Item Tracing Yaveon 365 Item Tracing More ▾

st Order

Object/Insp. Equipment Tests

Object Tests - Created 0 Object Tests - Released 0 Insp. Equipm. ... - Created 0 Insp. Equipm. ... - Released 0

QA Stability Tests

Stability Tests - Created 0 Stability Tests - Released 0 Stability Tests - In Development 0

3 Click the dropdown arrow in the Lot No. column header

The screenshot shows the SAP Fiori 'Finished Inspection Orders' report. The 'Lot No.' column header has a dropdown arrow highlighted with an orange circle. The report displays a list of inspection orders with columns for Item, Inspection Object No., Description, Lot No., Status, Business Relation Type, and Business Relation No. The 'Status' column shows 'Finished' for most items.

Environment: ECL-ENV-USA-PROD-FR

Reference Data ▾ Posted Documents ▾ Periodic Activities ▾ Setup ▾ All Reports ▾

Create Re-Inspection Order Show Source Document Yaveon 365 Headers Texts Yaveon 365 Footer Texts More options

Inspection Object Type	Inspection Object No.	Description	Lot No.	Status	Business Relation Type	Business Relation No.
Item	102609	KIRKLAND M.O.R VIN 4/3/32O...	Lot No.	Finished		
Item	100111	ORG HCRISP APPLE - JCE/SCE	Lot No. (Field) 06-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	06-01	Finished	Vendor	V00137
Item	100025	ORG GALA APPLE - JCE/SCE	PO1000001-0106-01	Finished	Vendor	V00025
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037132-0106-01	Finished	Vendor	V00137
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000002-0106-01	Finished	Vendor	V0001E
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000031-0107-01	Finished	Vendor	V00097
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000004-0107-01	Finished	Vendor	V00025
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037132-0106-01	Cancelled	Vendor	V00137
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000006-0107-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000032-0107-01	Finished	Vendor	V0001E
Item	102609	KIRKLAND M.O.R VIN 4/3/32O...	MR2000005	Finished		
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037132-0106-01	Finished	Vendor	V00137
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037134-0107-01	Finished	Vendor	V00137
Item	100025	ORG GALA APPLE - JCE/SCE	PO1000007-0107-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000006-0107-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO0037133-0107-01	Finished	Vendor	V00137

Notes +

(There is nothing to show in this view)

Links +

(There is nothing to show in this view)

4 Click "Descending"

Inspection Object Type	Inspection Object No.	Description	Lot No.	Status	Business Relation Type	Business Relation No.
Item	102609	KIRKLAND M.O.R VIN 4/3/32O...	MR2000000	Finished		
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO1000028-0106	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO0037130-0106	Finished	Vendor	V00137
Item	100025	ORG GALA APPLE - JCE/SCE	PO1000001-0106	Finished	Vendor	V00025
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037132-0106	Finished	Vendor	V00137
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000002-0106	Finished	Vendor	V00018
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000031-0107	Finished	Vendor	V00097
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000004-0107	Finished	Vendor	V00025
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037132-0106-01	Cancelled	Vendor	V00137
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000006-0107-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000032-0107-01	Finished	Vendor	V00018
Item	102609	KIRKLAND M.O.R VIN 4/3/32O...	MR2000005	Finished		
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037132-0106-01	Finished	Vendor	V00137
Item	100111	ORG HCRISP APPLE - JCE/SCE	PO0037134-0107-01	Finished	Vendor	V00137
Item	100025	ORG GALA APPLE - JCE/SCE	PO1000007-0107-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO1000006-0107-01	Finished	Vendor	V00025
Item	100024	ORG BLEND APPLE - JCE/SCE	PO0037132-0107-01	Finished	Vendor	V00137

5 Select inspection order IO001634 from the list

IO001631	Item	100025	ORG GALA APPLE - JCE/SCE	PO1002155-0723-01	Finished	Vendor	V00025
IO001636	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002152-0724-01	Finished	Vendor	V00044
IO001624	Item	100118	ORG GRAV APPLE - JCE/SCE	PO1002151-0723-01	Finished	Vendor	V00044
IO001629	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002144-0723-01	Finished	Vendor	V00016
IO001621	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002143-0722-01	Finished	Vendor	V00067
IO001613	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002142-0721-01	Finished	Vendor	V00022
IO001609	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002133-0721-01	Finished	Vendor	V00044
IO001607	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002127-0720-01	Finished	Vendor	V00016
IO001590	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002126-0717-01	Finished	Vendor	V00047
IO001581	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002125-0716-01	Cancelled	Vendor	V00044
IO001575	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002124-0715-01	Finished	Vendor	V00022
IO001634	Item	100111	ORG HCRISP APPLE - JCE/SCE	PO1002113-0723-01	Finished	Vendor	V00137
IO001614	Item	100024	ORG BLEND APPLE - JCE/SCE	PO1002112-0722-01	Finished	Vendor	V00137
IO001604	Item	100024	ORG BLEND APPLE - JCE/SCE	PO1002111-0720-01	Finished	Vendor	V00137
IO001603	Item	100024	ORG BLEND APPLE - JCE/SCE	PO1002110-0720-01	Finished	Vendor	V00137
IO001599	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002109-0717-01	Finished	Vendor	V00137
IO001596	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002108-0717-01	Finished	Vendor	V00137
IO001597	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002107-0717-01	Finished	Vendor	V00097
IO001619	Item	100024	ORG BLEND APPLE - JCE/SCE	PO1002106-0722-01	Finished	Vendor	V00097
IO001577	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002105-0715-01	Cancelled	Vendor	V00097
IO001580	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002104-0715-01	Cancelled	Vendor	V00097
IO001591	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002076-0717-01	Finished	Vendor	V00044
IO001564	Item	100109	ORG BLEND APPLE - VIN - DM...	PO1002075-0714-01	Finished	Vendor	V00025

Re-Inspection Order Creation

6 Click "Create Re-Inspection Order"

The screenshot displays the Dynamics 365 Business Central interface for a 'Finished Inspection Order' with ID IO001634. The 'Create Re-Inspection Order' button is highlighted with an orange circle. The 'General' tab is active, showing various fields for the inspection order. The 'Lines' section at the bottom shows a single line with a 'Line' button next to it.

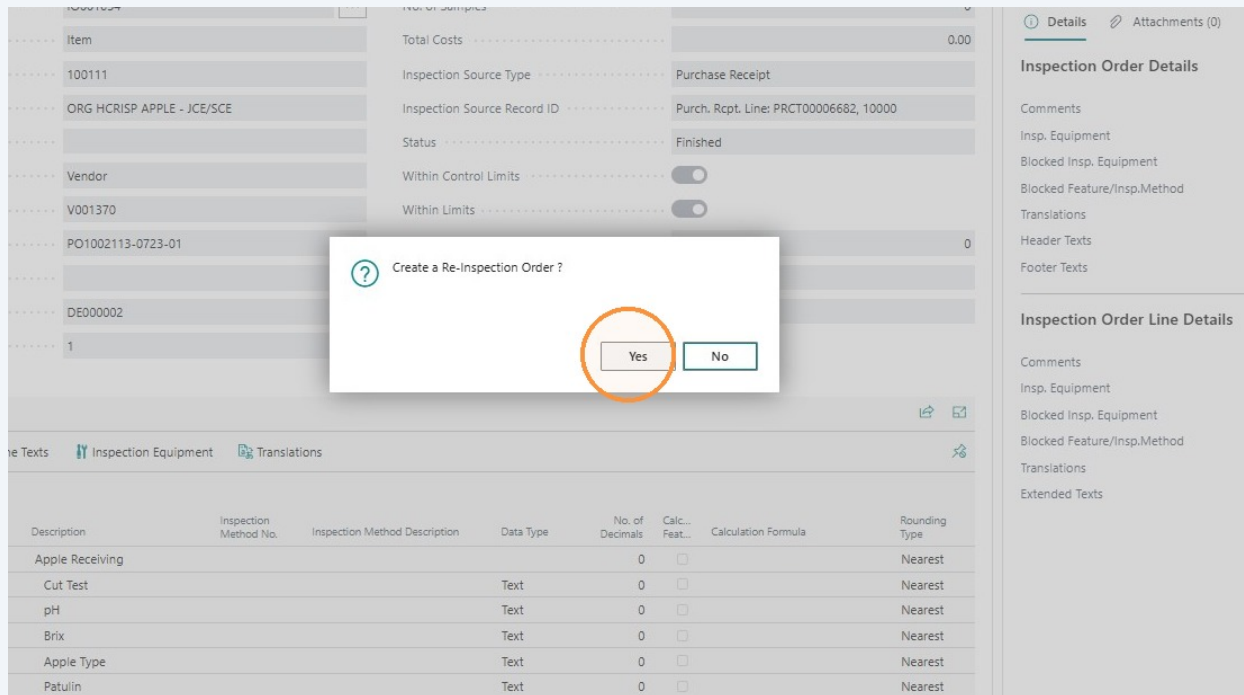
General

No.	IO001634	No. of Samples	0
Inspection Object Type	Item	Total Costs	0.00
Inspection Object No.	100111	Inspection Source Type	Purchase Receipt
Description	ORG HCRISP APPLE - JCE/SCE	Inspection Source Re...	Purch. Rcpt. Line: PRCT0000...
Description 2		Status	Finished
Business Relation Type	Vendor	Within Control Limits	☐
Business Relation No.	V001370	Within Limits	☐
Lot No.	PO1002113-0723-01	Quality Points	0
No. of Packages	1	Notification	
Inspection Plan No.	DE000002	Notification 2	
Inspection Plan Versi...	1		

Lines | [Line](#)

7 Enter "9" in the Actual Value field for the first line

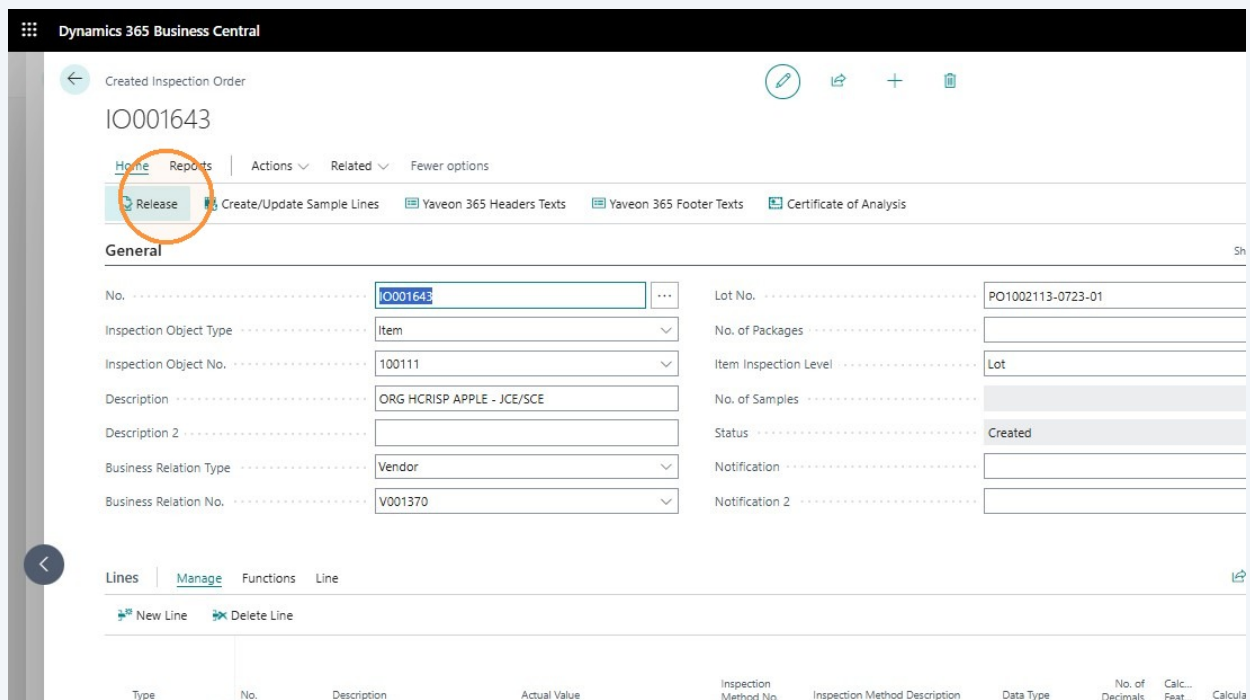
8 Click "Yes"



The screenshot shows a Dynamics 365 Business Central interface. A modal dialog box titled "Create a Re-Inspection Order?" is displayed in the center. The dialog has two buttons: "Yes" and "No". The "Yes" button is circled in orange. In the background, there is a form for an inspection order. The form includes fields for Item (100111), Inspection Source Type (Purchase Receipt), Inspection Source Record ID (Purch. Rcpt. Line: PRCT00006682, 10000), Status (Finished), Vendor (V001370), and Lot No. (PO1002113-0723-01). There is also a table for inspection methods with columns: Description, Inspection Method No., Inspection Method Description, Data Type, No. of Decimals, Calculation Formula, and Rounding Type. The table contains rows for Apple Receiving, Cut Test, pH, Brix, Apple Type, and Patulin.

Order Release

9 Click "Release"



The screenshot shows the Dynamics 365 Business Central interface for a "Created Inspection Order" with ID IO001643. The "Release" button is circled in orange. The form includes a "General" tab with fields for No. (IO001643), Lot No. (PO1002113-0723-01), Inspection Object Type (Item), Inspection Object No. (100111), Description (ORG HCRISP APPLE - JCE/SCE), Business Relation Type (Vendor), and Business Relation No. (V001370). There is also a "Lines" section with a "Manage" button and a "Delete Line" button. The bottom of the form shows a table with columns: Type, No., Description, Actual Value, Inspection Method No., Inspection Method Description, Data Type, No. of Decimals, Calculation Formula, and Calculation.

10 Click "Yes"

The screenshot shows the 'Inspection Order' form. A modal dialog box is displayed in the center with the text: "Do you want to change the Status of Inspection Order IO001643 to Released?". The dialog has two buttons: "Yes" and "No". The "Yes" button is circled in orange. The background form shows fields for Lot No. (PO1002113-0723-01), No. of Packages (1), Item Inspection Level (Lot), No. of Samples (0), Status (Created), and Vendor (V001370). The right sidebar shows the 'Summary' tab with 'Details' and 'Attachments (0)' sections.

Description	Actual Value	Inspection Method No.	Inspection Method Description	Data Type	No. of Decimals	Calc... Feat...	Calculation Form
Apple Receiving					0	☐	
Cut Test				Text	0	☐	
pH				Text	0	☐	
Brix				Text	0	☐	
Apple Type				Text	0	☐	
Patulin				Text	0	☐	

11 Click "OK"

The screenshot shows the same inspection order form. A modal dialog box is displayed in the center with the text: "The Status of Inspection Order IO001643 was changed to Released.". The dialog has one button: "OK". The "OK" button is circled in orange. The background form shows the same fields as in the previous screenshot. The right sidebar shows the 'Summary' tab with 'Details' and 'Attachments (0)' sections.

Description	Actual Value	Inspection Method No.	Inspection Method Description	Data Type	No. of Decimals	Calc... Feat...	Calculation Form
Apple Receiving					0	☐	
Cut Test				Text	0	☐	
pH				Text	0	☐	
Brix				Text	0	☐	
Apple Type				Text	0	☐	
Patulin				Text	0	☐	

Inspection Results Entry

12 Click the company name to return to the main dashboard

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC.

Reference Data ▾Posted Documents ▾Periodic Activities ▾Setup ▾All Reports ▾

Created Inspection OrdersReleased Inspection OrdersStability TestsInventory SummaryReleased Production OrdersFinished Inspection OrdersItem Tracking Info Status

Actions

> QA Inspection Order> QA Stability Test Order

Activities ▾

QA Item Tests

Inspection Ord... - Created2>

Inspection Ord... - Released16>

QA Object/Insp. Equipment Tests

Object Tests - Created0>

Object Tests - Released0>

Insp. Equipm. ... - Created0>

Insp. Equipm. ... - Released0>

QA Stability Tests

Stability Tests - Created0>

Stability Tests - Released0>

Stability Tests - In Development0>

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7

13 Click the Released Inspection Orders tile

Dynamics 365 Business Central

MANZANA PRODUCTS CO., INC. | Reference Data ▾ | Posted Documents ▾ | Periodic Activities ▾ | Setup ▾ | All Reports | ≡

Created Inspection Orders | Released Inspection Orders | Stability Tests | Inventory Summary | Released Production Orders | Finished Inspection Orders | Item Tracking Info Status

Actions
 > QA Inspection Order > QA Stability Test Order

Activities ▾

QA Item Tests

Inspection Ord... - Created 2	Inspection Ord... - Released 16
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QA Object/Insp. Equipment Tests

Object Tests - Created 0	Object Tests - Released 0	Insp. Equipm. ... - Created 0	Insp. Equipm. ... - Released 0
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QA Stability Tests

Stability Tests - Created 0	Stability Tests - Released 0	Stability Tests - In Development 0
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Back to top

14 Select the newly created inspection order IO001643

IO001610	Item	102609	KIRKLAND M.O.R VIN 4/3/32OZ #2	MR2001410	7/21/2026 6:19 AM	Inspection	Prod. Order Lin
IO001611	Item	102211	WFOODS M.O.CN SCE 12/4/3.2OZ	MR2001412	7/21/2026 10:14 ...	Inspection	Prod. Order Lin
IO001615	Item	102609	KIRKLAND M.O.R VIN 4/3/32OZ #2	MR2001416	7/22/2026 6:48 AM	Released	Prod. Order Lin
IO001618	Item	102460	HORGANICS M.O.B SCE 36/3.2OZ	MR2001417	7/22/2026 8:53 AM	Inspection	Prod. Order Lin
IO001622	Item	102460	HORGANICS M.O.B SCE 36/3.2OZ	MR2001430	7/22/2026 6:00 PM	Inspection	Prod. Order Lin
IO001623	Item	102635	KIRKLAND M.O.R VIN 4/3/32OZ EXPORT USA LBL #2	MR2001431	7/23/2026 6:09 AM	Released	Prod. Order Lin
IO001626	Item	100872	TJOES M.O.AS SCE 28/4/3.2OZ	MR2001433	7/23/2026 8:11 AM	Released	Prod. Order Lin
IO001627	Item	102609	KIRKLAND M.O.R VIN 4/3/32OZ #2	MR2001432	7/23/2026 8:30 AM	Released	Prod. Order Lin
IO001638	Item	102636	KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL #2	MR2001439	7/24/2026 6:11 AM	Released	Prod. Order Lin
IO001639	Item	100024	ORG BLEND APPLE - JCE/SCE	PO1002173-0724-01	7/24/2026 6:50 AM	Released	V000977 Purch. Rcpt. Lin
IO001642	Item	100111	ORG HCRISP APPLE - JCE/SCE	PO1002113-0723-01	7/24/2026 7:31 AM	Released	V001370 Purch. Rcpt. Lin
IO001643	Item	100111	ORG HCRISP APPLE - JCE/SCE	PO1002113-0723-01	7/24/2026 7:32 AM	Released	V001370 Purch. Rcpt. Lin

15

Enter the inspection values "9", "3.67", "12.8", "HC", and "150" into the Actual Value column

The screenshot shows a mobile application interface for an inspection order. On the left is a sidebar with a list of items (1615 to 1643). The main area is divided into several sections:

- Header Section:** Contains fields for Description (ORG HCRISP APPLE - JCE/SCE), Status (Released), Description 2, Business Relation Type (Vendor), Business Relation No. (V001370), Lot No. (PO1002113-0723-01), and Notification fields. There are also toggle switches for 'Within Control Limits' and 'Within Limits'.
- Lines Section:** A table with columns: Type, No., Description, Actual Value, and Inspection Method Desc. The first row is highlighted with an orange circle.

Type	No.	Description	Actual Value	Inspection Method Desc
Inspection...	IG000002	Apple Receiving		
Inspection ...	F000003	Cut Test		
Inspection ...	F000002	pH		
Inspection ...	F000005	Brix		
Inspection ...	F000009	Apple Type		
Inspection ...	F000004	Patulin		
- Right Panel:** Contains sections for 'Comments' (Insp. Equipment, Blocked Insp. Equipment, Blocked Feature/Insp.Method, Translations, Header Texts, Footer Texts) and 'Inspection Order Line Details' (Comments, Insp. Equipment, Blocked Insp. Equipment, Blocked Feature/Insp.Method, Translations, Extended Texts).

16

Click "Finish"

The screenshot shows the same mobile application interface, but now the 'Finish' button in the 'Actions' menu is highlighted with an orange circle. The 'General' section shows the following details:

- General Section:**
 - No.: IO001643
 - Inspection Object Type: Item
 - Inspection Object No.: 100111
 - Description: ORG HCRISP APPLE - JCE/SCE
 - Description 2:
 - Business Relation Type: Vendor
 - Business Relation No.: V001370
 - Lot No.: PO1002113-0723-01
 - No. of Packages: 1
 - Item Inspection Level: Lot
 - No. of Samples: 0
 - Status: Inspection
 - Within Control Limits: (toggle off)
 - Within Limits: (toggle off)
 - Notification:
 - Notification 2:
- Right Panel:**
 - Summary:** Details, Attachments (0)
 - Inspection Order Details:** Comments (0), Insp. Equipment (0), Blocked Insp. Equipment (0), Blocked Feature/Insp.Method (0), Translations (0), Header Texts (0), Footer Texts (0)
 - Inspection Order Line Details:** Comments (0), Insp. Equipment (0)

17 Click "Yes"

The screenshot shows a software interface with a 'General' tab and a 'Summary' tab. A confirmation dialog box is displayed in the center, asking: "Do you want to change the Status of Inspection Order IO001643 to Finished?". The 'Yes' button is circled in orange.

General Tab:

- No. IO001643
- Inspection Object Type Item
- Inspection Object No. 100111
- Description ORG HCRISP APPLE - JCE/SCE
- Description 2
- Business Relation Type Vendor
- Business Relation No. V001370
- Lot No. PO1002113-0723-01
- No. of Packages 1
- Item Inspection Level Lot
- No. of Samples 0
- Status Inspection Finished
- Within Control Limits ☐
- Within Limits ☐

Summary Tab:

- Details
- Attachments (0)
- Inspection Order Details
- Comments
- Insp. Equipment
- Blocked Insp. Equipment
- Blocked Feature/Insp.Method
- Translations
- Header Texts
- Footer Texts
- Inspection Order Line Details
- Comments
- Insp. Equipment
- Blocked Insp. Equipment
- Blocked Feature/Insp.Method
- Translations
- Extended Texts

Lines Tab:

Type	No.	Description	Actual Value	Inspection Method Desc
Inspection...	IG000002	Apple Receiving		
Inspection ...	F000003	Cut Test	9	
Inspection ...	F000002	pH	3.67	
Inspection ...	F000005	Brix	12.8	
Inspection ...	F000009	Apple Type	HC	
→ Inspection ...	F000004	Patulin	150	

18 Click "Yes"

The screenshot shows the same software interface as in step 17. A confirmation dialog box is displayed in the center, asking: "The Status of Inspection Order IO001643 was changed to Finished, Do you want to open the finished inspection order?". The 'Yes' button is circled in orange.

General Tab:

- No. IO001643
- Inspection Object Type Item
- Inspection Object No. 100111
- Description ORG HCRISP APPLE - JCE/SCE
- Description 2
- Business Relation Type Vendor
- Business Relation No. V001370
- Lot No. PO1002113-0723-01
- No. of Packages 1
- Item Inspection Level Lot
- No. of Samples 0
- Status Inspection Finished
- Within Control Limits ☐
- Within Limits ☐

Summary Tab:

- Details
- Attachments (0)
- Inspection Order Details
- Comments
- Insp. Equipment
- Blocked Insp. Equipment
- Blocked Feature/Insp.Method
- Translations
- Header Texts
- Footer Texts
- Inspection Order Line Details
- Comments
- Insp. Equipment
- Blocked Insp. Equipment
- Blocked Feature/Insp.Method
- Translations
- Extended Texts

Lines Tab:

Type	No.	Description	Actual Value	Inspection Method Desc
Inspection...	IG000002	Apple Receiving		
Inspection ...	F000003	Cut Test	9	
Inspection ...	F000002	pH	3.67	
Inspection ...	F000005	Brix	12.8	
Inspection ...	F000009	Apple Type	HC	
→ Inspection ...	F000004	Patulin	150	