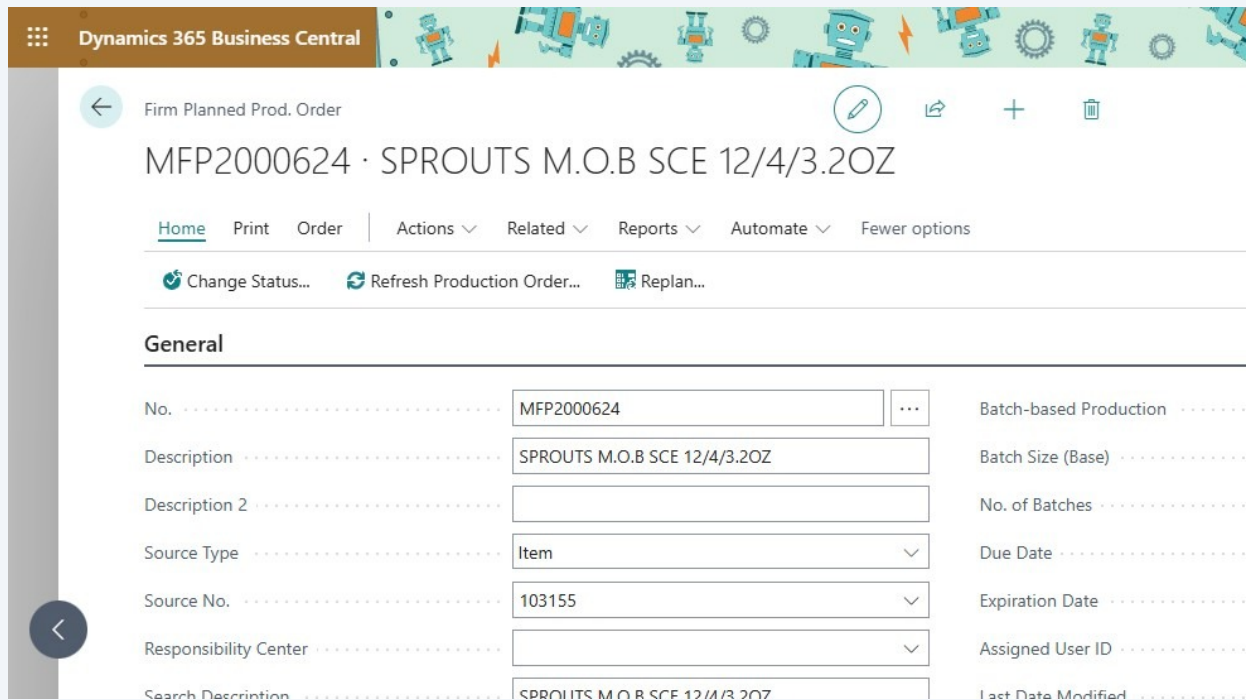


Update Work Centers for Production Orders

Here is the process to Update Work Centers to make sure you are able to produce on a desired date that Business Central is not allowing you.

1 Navigate to [Business Central](#)



The screenshot displays the Dynamics 365 Business Central interface for a Production Order. The header bar shows the application name and a decorative banner with robot icons. The main title is "Firm Planned Prod. Order" with a back arrow, edit icon, share icon, plus icon, and delete icon. Below the title is the order number and description: "MFP2000624 · SPROUTS M.O.B SCE 12/4/3.20Z". A navigation bar includes links for Home, Print, Order, Actions, Related, Reports, Automate, and Fewer options. Below the navigation bar are three action buttons: Change Status..., Refresh Production Order..., and Replan... The main section is titled "General" and contains a form with various fields. The fields are organized into two columns. The left column includes No., Description, Description 2, Source Type, Source No., Responsibility Center, and Search Description. The right column includes Batch-based Production, Batch Size (Base), No. of Batches, Due Date, Expiration Date, Assigned User ID, and Last Date Modified. The form fields are populated with the following values: No. (MFP2000624), Description (SPROUTS M.O.B SCE 12/4/3.20Z), Description 2 (empty), Source Type (Item), Source No. (103155), Responsibility Center (empty), Search Description (SPROUTS M.O.B SCE 12/4/3.20Z), Batch-based Production (empty), Batch Size (Base) (empty), No. of Batches (empty), Due Date (empty), Expiration Date (empty), Assigned User ID (empty), and Last Date Modified (empty).

General	
No.	MFP2000624
Description	SPROUTS M.O.B SCE 12/4/3.20Z
Description 2	
Source Type	Item
Source No.	103155
Responsibility Center	
Search Description	SPROUTS M.O.B SCE 12/4/3.20Z
Batch-based Production	
Batch Size (Base)	
No. of Batches	
Due Date	
Expiration Date	
Assigned User ID	
Last Date Modified	

2

In this scenario we want to move a MFP from 8/14/2026 (Friday) to 8/15/2026 (Saturday)

TS M.O.B SCE 12/4/3.2OZ

Related ▾ Reports ▾ Automate ▾ Fewer options ⓘ

ion Order... Replan...

Show more

MFP2000624	Batch-based Production	☐
SPROUTS M.O.B SCE 12/4/3.2OZ	Batch Size (Base)	
	No. of Batches	
Item	Due Date	8/14/2026
103155	Expiration Date	2/12/2028
	Assigned User ID	
SPROUTS M.O.B SCE 12/4/3.2OZ	Last Date Modified	8/7/2026
1,536		

Share Print

3

If you attempt to select Saturday in this case 8/15/2026.

Show more

MFP2000624	Batch-based Production	☐
SPROUTS M.O.B SCE 12/4/3.2OZ	Batch Size (Base)	
	No. of Batches	
Item	Due Date	8/14/2026
103155	Expiration Date	
	Assigned User ID	
SPROUTS M.O.B SCE 12/4/3.2OZ	Last Date Modified	
1,536		

Share Print

Go to today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

	Due Date	Description	Mobile Print Code	Location Code	Bin Code	Starting Date-Time	Ending Date-Time
5	8/14/2026	SPROUTS M.O.B SCE 12/4/3.2...	POUCHLINE	GREEN	POUCH OUT	8/14/2026 3:12 PM	8/14/2026 11:59 PM

4

You will see the Due date going back to the day before, that is because we currently do not have capacity to produce on the day you are trying to select.

Automate ▼ Fewer options ⓘ

Show more ▲

Batch-based Production ⋮ ☒

Batch Size (Base) ⋮

No. of Batches ⋮

Due Date ⋮ 8/14/2026 📅

Expiration Date ⋮ 2/12/2028

Assigned User ID ⋮

Last Date Modified ⋮ 8/7/2026

1,536

🔗 📄

5

If you see this behavior then these are the steps to fix it. First you need to check the routings connected to that Production Order. Click on Line.

Description 2 ⋮

Source Type ⋮ Item ▼

Source No. ⋮ 103155 ▼

Responsibility Center ⋮

Search Description ⋮ SPROUTS M.O.B SCE 12/4/3.2OZ

Quantity ⋮ 1,536

No. of Batches ⋮

Due Date ⋮

Expiration Date ⋮

Assigned User ID ⋮

Last Date Modified ⋮

Lines | Manage | Functions | Line

➕ New Line ✖ Delete Line

Item Tracking Assigned	Batch No.	Item No.	Due Date	Description	Mobile Print Code	Location Code	Bin C
→ ⚠ ⋮		103155	8/14/2026	SPROUTS M.O.B SCE 12/4/3.2...	POUCHLINE	GREEN	POU

6 Click "Routing"

No. MFP2000624
 Description SPROUTS M.O.B SCE 12/4/3.2OZ
 Description 2
 Source Type Item
 Source No. 103155
 Responsibility Center
 Search Description SPROUTS M.O.B SCE 12/4/3.2OZ
 Quantity 1,536

Batch-based Production ☒
 Batch Size (Base)
 No. of Batches
 Due Date 8/14/2026
 Expiration Date 2/12/2028
 Assigned User ID
 Last Date Modified 8/7/2026

Lines | Manage | Functions | **Line**

Item Availability by  Routing
 Reservation Entries
 Dimensions
 Item Tracking Lines
 Inspection Orders
 Feature Based Tracking Assignment
 PO Component Availability List
 Features
 Update Component Quantity
 Yaveon 365 Header Texts
 Yaveon 365 Footer Texts

Item Tracking Assigned	Batch No.	Item No.	Due Date	Description	Mobile Print Code	Location Code	Bin Code	Starting Date-Time
→ 		103155	8/14/2026	SPROUTS M.O.B SCE 12/4/3.2...	POUCHLINE	GREEN	POUCH OUT	8/14/2026 3:1

7 You then will be able to see all the Work centers linked to this Order. In Order to fix it, we need to make sure that the following work centers are ready to be used on the day you expect to produce.

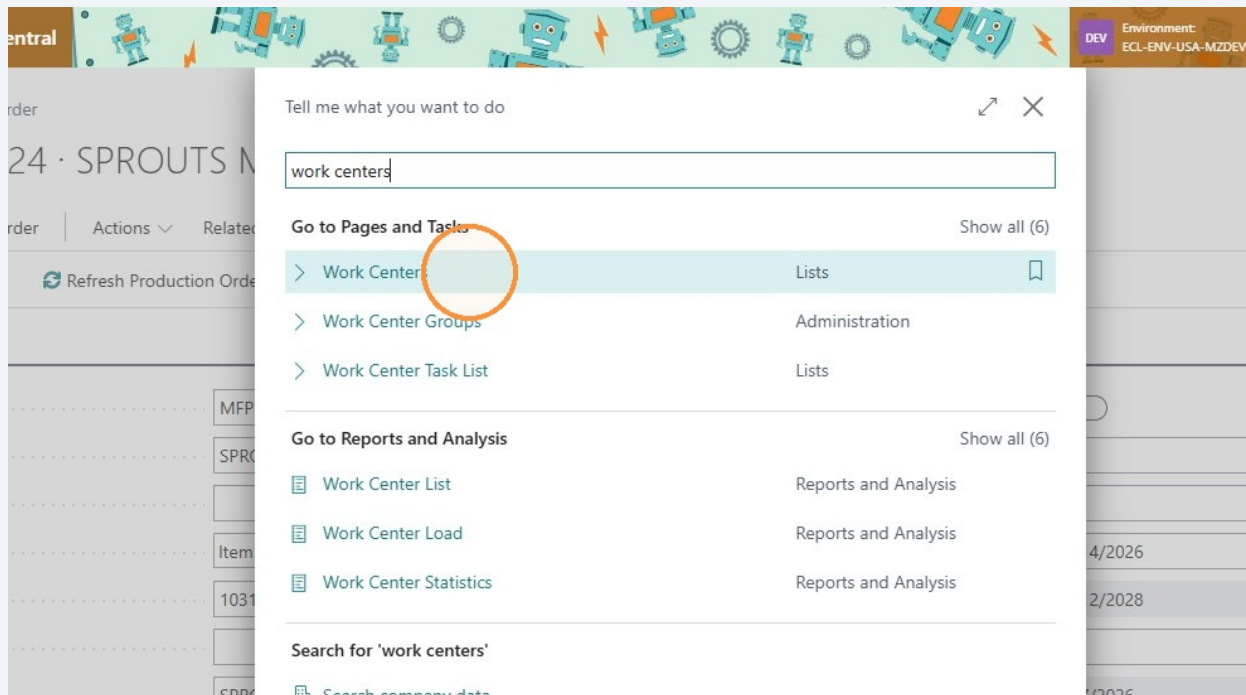
Firm Planned Prod. Order
 Prod. Order Routing - MFP2000624 SPROUTS M.O.B SCE 12/4/3.2OZ RSP0002

+ New Edit List Delete Line Order Tracking More options

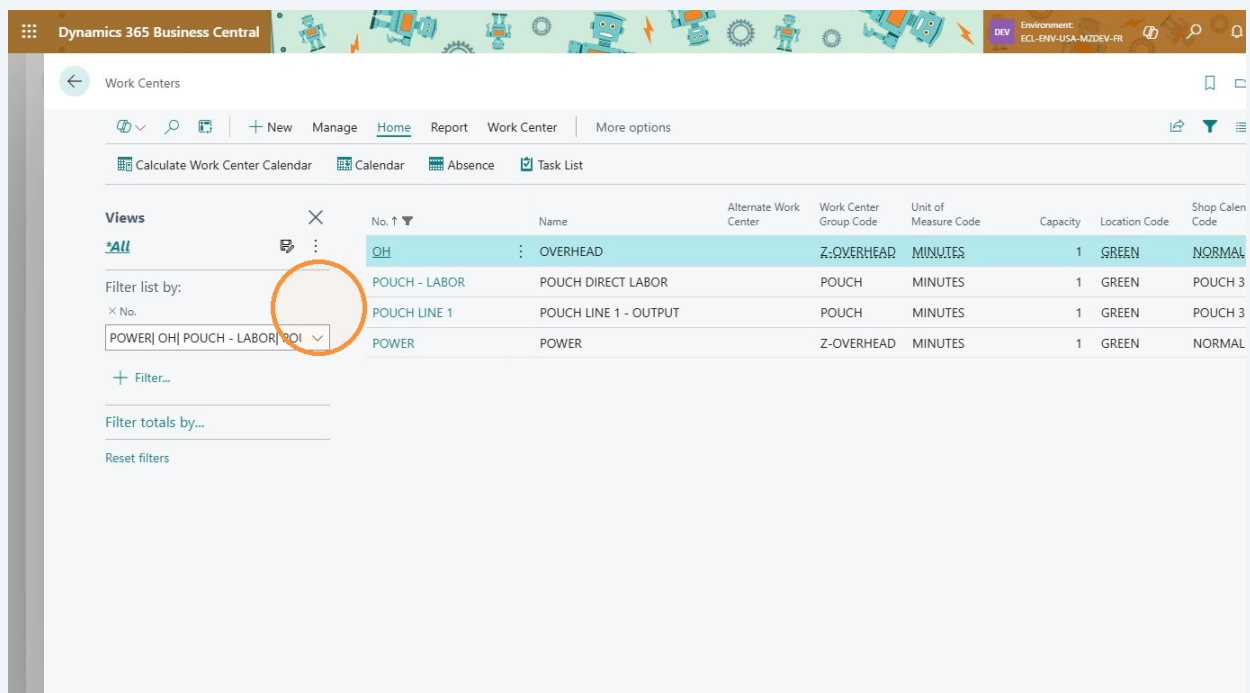
Operation No. ↑	Type	No.	Description	Starting Date-Time	Ending Date-Time	Setup Time	Run Time
→ 10	Work Center	POWER	POWER	8/15/2026 5:12 AM	8/15/2026 5:12 A...	0	0
20	Work Center	OH	OVERHEAD	8/15/2026 5:12 AM	8/15/2026 5:12 A...	0	0
30	Work Center	POUCH - LABOR	POUCH DIRECT LABOR	8/15/2026 5:12 AM	8/15/2026 1:59 PM	0	0.343
40	Work Center	POUCH LINE 1	POUCH LINE 1 - OUTPUT	8/15/2026 5:13 AM	8/15/2026 2:00 PM	0	0.343

8 Search for "work centers"

9 Click "Work Centers"



10 Here I am filtering all the Work Centers that I am planning to modify.



11 Select one of the Work Centers

The screenshot shows the 'Work Centers' page in Dynamics 365 Business Central. The table lists several work centers, with 'POUCH LINE' highlighted and circled in orange. The table has columns for No., Name, Alternate Work Center, Work Center Group Code, Unit of Measure Code, Capacity, Location Code, and Shop Calendar Code.

No.	Name	Alternate Work Center	Work Center Group Code	Unit of Measure Code	Capacity	Location Code	Shop Calendar Code
OH	OVERHEAD		Z-OVERHEAD	MINUTES	1	GREEN	NORMAL
POUCH - LABOR	POUCH DIRECT LABOR		POUCH	MINUTES	1	GREEN	POUCH 3
POUCH LINE	POUCH LINE 1 - OUTPUT		POUCH	MINUTES	1	GREEN	POUCH 3
POWER	POWER		Z-OVERHEAD	MINUTES	1	GREEN	NORMAL

12 Click on the dropdown for Shop Calendar Code.

The screenshot shows a form in Dynamics 365 Business Central with various fields. The 'Shop Calendar Code' field is highlighted, and its dropdown menu is open, showing 'POUCH 3' as the selected option. The dropdown is circled in orange.

0.00	Department Code	
0.00	Subcontractor No.	
	Flushing Method	Manual
	Gen. Prod. Posting Group	WIP
	Shop Calendar Code	POUCH 3
1	Queue Time	0
100	Queue Time Unit of Meas. Code	
	To-Production Bin Code	POUCH CONS
	From-Production Bin Code	POUCH OUT

13 Click "Show details"

0.00 Subcontractor No.

Flushing Method Manual

Gen. Prod. Posting Group WIP

Shop Calendar Code POUCH 3

Queue Time 1

Queue Time U 100

Code ↑	Description
NORMAL	NORMAL
POUCH	Pouch line 2 shifts
→ POUCH 3	EXTENDED POUCH SHIFTS 2X10
POUCH2	Pouch 2shift + 1s Saturday
PRESS	PRESS

To-Production + New Show details Select from full list

From-Production Bin Code POUCH OUT

14 Click "Related"

Shop Central

DEV Environment: ECL-ENV-USA-M

Shop Calendars

✓ Saved

+ New Edit List Delete Related Automate Fewer options

Code ↑	Description
→ POUCH 3	EXTENDED POUCH SHIFTS 2X10

15 Click "Working Days"

Shop Calendars

Code ↑

→	POUCH 3	Description
		EXTENDED POUCH SHIFTS 2X10

16 On this table, you need to make sure that the Shop Calendar includes Saturday or the desired date you want to Produce. In this case we are setting up for q shift only.

POUCH 3 · EXTENDED POUCH SHIFTS 2X10

Shop Calendar Working Days

Day ↑	Starting Time ↑	Ending Time ↑	Work Shift Code ↑
→ Monday	4:00:00 AM	2:00:00 PM	1P
Monday	2:00:00 PM	11:59:59 PM	2P
Tuesday	4:00:00 AM	2:00:00 PM	1P
Tuesday	2:00:00 PM	11:59:59 PM	2P
Wednesday	4:00:00 AM	2:00:00 PM	1P
Wednesday	2:00:00 PM	11:59:59 PM	2P
Thursday	4:00:00 AM	2:00:00 PM	1P
Thursday	2:00:00 PM	11:59:59 PM	2P
Friday	4:00:00 AM	2:00:00 PM	1P
Friday	2:00:00 PM	11:59:59 PM	2P
Saturday	4:00:00 AM	2:00:00 PM	1P

17

On each Work Center you are able to check the capacity planning by clicking on Load.

Work Center Card
POUCH LINE 1 - POUCH LINE 1 - OUTPUT

Home | Work Center | Related | Reports | Automate | Fewer options

Load | Calendar | Absence

Direct Unit Cost: 0.00
Indirect Cost %: 0
Overhead Rate: 0.00
Unit Cost: 0.00
Unit Cost Calculation: Units
Specific Unit Cost: ☐

Costing Group:
Prod line Code:
Department Code:
Subcontractor No.:
Flushing Method: Manual
Gen. Prod. Posting Group: WIP

Scheduling

Unit of Measure Code: MINUTES
Shop Calendar Code: POUCH 3

18

On this table we can see that our capacity for 8/15/2026 (Saturday) is currently 0. Our goal now is to update the Work Center so that we have capacity to produce on Saturday.

Period Start ↑	Period Name	Capacity	Allocat
8/11/2026	Tuesday	1,200	1.0
8/12/2026	Wednesday	1,200	1.0
8/13/2026	Thursday	1,200	1.0
8/14/2026	Friday	1,200	1.5
8/15/2026	Saturday	0	
8/16/2026	Sunday	0	
8/17/2026	Monday	1,200	1,
8/18/2026	Tuesday	1,200	1,
8/19/2026	Wednesday	1,200	1.0
8/20/2026	Thursday	1,200	1,
8/21/2026	Friday	1,200	1,
8/22/2026	Saturday	600	
8/23/2026	Sunday	0	
8/24/2026	Monday	1,200	1,

19 This is how you can recalculate the capacity of a Work Center.

The screenshot shows the Dynamics 365 Business Central interface for the 'Work Centers' page. The top navigation bar includes 'Dynamics 365 Business Central' and a 'DEV' environment indicator. The left sidebar shows the 'Work Centers' view with a filter list by 'No.' containing 'POWER|OH|POUCH - LABOR|POUC'. The main table lists work centers with columns: No., Name, Alternate Work Center, Work Center Group Code, Unit of Measure Code, Capacity, Location Code, and Shop Calen Code. The 'POUCH LINE 1 - OUTPUT' row is highlighted in blue, and its 'POUCH' work center group code is circled in orange.

No.	Name	Alternate Work Center	Work Center Group Code	Unit of Measure Code	Capacity	Location Code	Shop Calen Code
OH	OVERHEAD		Z-OVERHEAD	MINUTES	1	GREEN	NORMAL
POUCH - LABOR	POUCH DIRECT LABOR		POUCH	MINUTES	1	GREEN	POUCH 3
POUCH LINE 1	POUCH LINE 1 - OUTPUT		POUCH	MINUTES	1	GREEN	POUCH 3
POWER	POWER		Z-OVERHEAD	MINUTES	1	GREEN	NORMAL

20 Click "Calculate Work Center Calendar"

The screenshot shows the Dynamics 365 Business Central interface for the 'Work Centers' page. The top navigation bar includes 'Dynamics 365 Business Central' and a 'DEV' environment indicator. The left sidebar shows the 'Work Centers' view with a filter list by 'No.' containing 'POWER|OH|POUCH - LABOR|POUC'. The main table lists work centers with columns: No., Name, Alternate Work Center, Work Center Group Code, and Unit of Measure Code. The 'POUCH LINE 1' row is highlighted in blue. The 'Calculate Work Center Calendar' button is circled in orange.

No.	Name	Alternate Work Center	Work Center Group Code	Unit of Measure Code
OH	OVERHEAD		Z-OVERHEAD	MINUTES
POUCH - LABOR	POUCH DIRECT LABOR		POUCH	MINUTES
POUCH LINE 1	POUCH LINE 1 - OUTPUT		POUCH	MINUTES
POWER	POWER		Z-OVERHEAD	MINUTES

21

Then here I set the Starting and Ending Date to the day I want to update my capacity, and selected the Work Center that I want to target and hit OK.

Calculate Work Center Calendar

Options

Starting Date 8/15/2026

Ending Date 8/15/2026

Filter: Work Center

x No. POUCH LINE 1

+ Filter...

Filter totals by:

+ Filter...

Schedule... **OK** Cancel

22

In order to verify if it worked. Click "POUCH LINE 1"

Work Centers

←

+ New Manage Home Report Work Center More options

Calculate Work Center Calendar Calendar Absence Task List

Views

*All

Filter list by:

x No.

POWER|OH|POUCH - LABOR|POUC

+ Filter...

Filter totals by...

Reset filters

No. ↑	Name	Alternate Work Center	Work Center Group Code
OH	OVERHEAD		Z-OVERHEAD
POUCH - LABOR	POUCH DIRECT LABOR		POUCH
POUCH LINE 1	POUCH LINE 1 - OUTPUT		POUCH
POWER	POWER		Z-OVERHEAD

23 Click "Load"

Dynamics 365 Business Central

Work Center Card

POUCH LINE 1 · POUCH LINE 1 - OUTPUT

Home | Work Center | Related ▾ | Reports ▾ | Automate ▾ | Fewer options

Load | Calendar | Absence

General

No.	POUCH LINE 1	Detailed Planning
Name	POUCH LINE 1 - OUTPUT	Detailed Planning Scheme Code
Work Center Group Code	POUCH	Search Name
Alternate Work Center		Blocked
Output Work Center		Last Date Modified
Mobile Print Code	POUCHLINE	

24 Now we have an updated capacity for Saturday.

→ 8/7/2026	⋮	Friday	1,200
8/8/2026		Saturday	600
8/9/2026		Sunday	0
8/10/2026		Monday	1,200
8/11/2026		Tuesday	1,200
8/12/2026		Wednesday	1,200
8/13/2026		Thursday	1,200
8/14/2026		Friday	1,200
8/15/2026	⋮	Saturday	600
8/16/2026		Sunday	0
8/17/2026		Monday	1,200
8/18/2026		Tuesday	1,200
8/19/2026		Wednesday	1,200
8/20/2026		Thursday	1,200
8/21/2026		Friday	1,200
8/22/2026		Saturday	600
8/23/2026		Sunday	0



I showed the process to modify 1 Work Center, keep in mind you would have to update all the work centers in the Routing list that we saw earlier.

25 Go back to the Order. Click "Firm Planned Prod. Order"

Dynamics 365 Business Central

Environment: ECL-BNY-USA-MZDEV-FR

Firm Planned Prod. Order

MFP2000624 · SPROUTS M.O.B SCE 12/4/3.2OZ

Home Print Order Actions Related Reports Automate Fewer options

Change Status... Refresh Production Order... Replan...

General

No. MFP2000624 Batch-based Production ☐

Description SPROUTS M.O.B SCE 12/4/3.2OZ Batch Size (Base)

Description 2 No. of Batches

Source Type Item Due Date 8/14/2026

Source No. 103155 Expiration Date 2/12/2028

Responsibility Center Assigned User ID

Search Description SPROUTS M.O.B SCE 12/4/3.2OZ Last Date Modified 8/7/2026

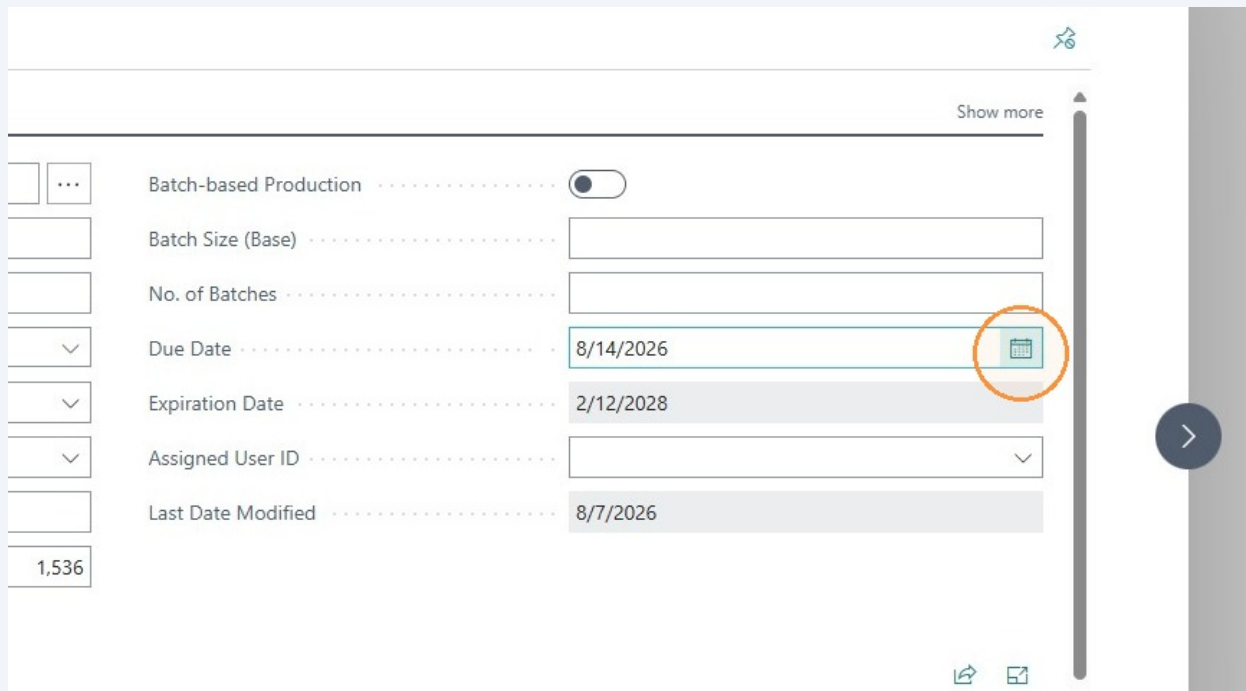
Quantity 1,536

Lines Manage Functions Line

Item Availability by Routing Item Tracking Lines PO Component Availability List Yaveon 365 Header Texts

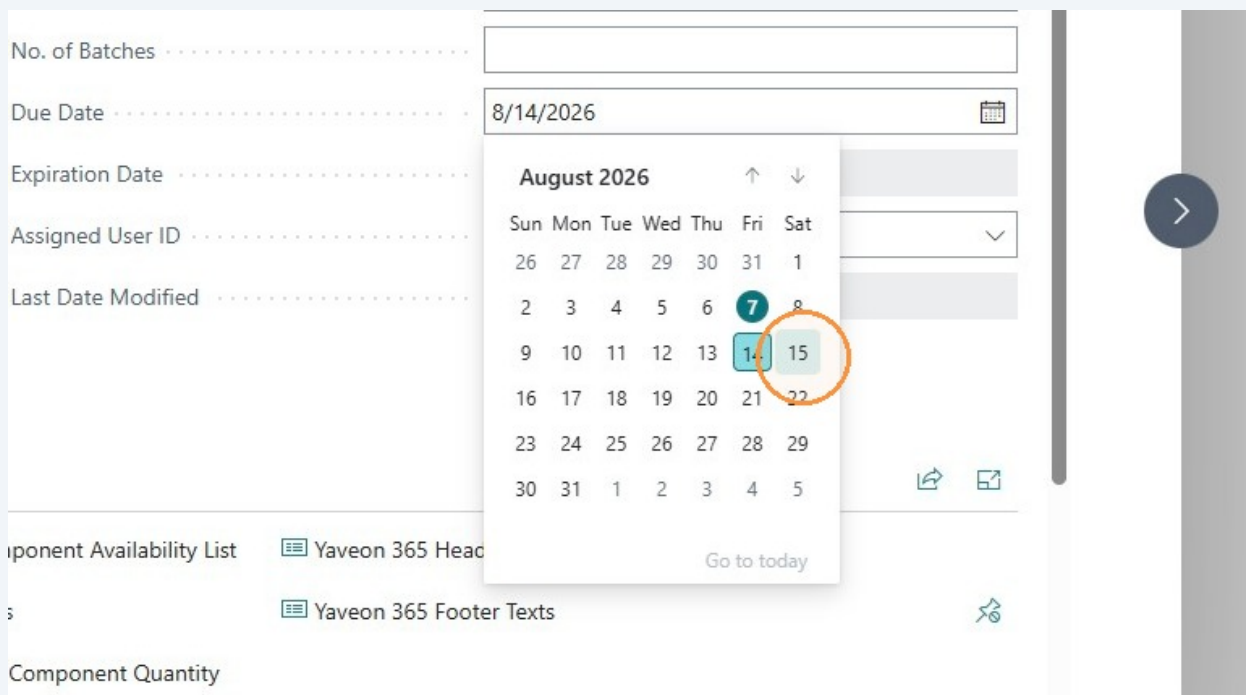
Reservation Entries Components Inspection Orders Features Yaveon 365 Footer Texts

26 Click this link.



A screenshot of a web form with various input fields. The fields include: "Batch-based Production" (toggle switch), "Batch Size (Base)" (text input), "No. of Batches" (text input), "Due Date" (date input showing 8/14/2026), "Expiration Date" (date input showing 2/12/2028), "Assigned User ID" (dropdown menu), and "Last Date Modified" (date input showing 8/7/2026). A calendar icon is highlighted with an orange circle next to the "Due Date" field. A "Show more" link is visible at the top right. A vertical scrollbar is on the right side. A dark blue arrow button is on the far right.

27 Click Saturday "15"



A screenshot of the same web form, but with a calendar pop-up open over the "Due Date" field. The calendar shows the month of August 2026. The date "15" (Saturday) is highlighted with an orange circle. The "Due Date" field shows "8/14/2026". Below the calendar, there is a "Go to today" link. The form also includes a "Component Availability List" section with "Yaveon 365 Head" and "Yaveon 365 Footer Texts" listed. A dark blue arrow button is on the far right.

28

If you did everything correctly, you should now see the production Order Starting and Ending on Saturday.

ting

Item Tracking Lines

PO Component Availability List

Yaveon 365 Header Texts

nponents

Inspection Orders

Features

Yaveon 365 Footer Texts

chments

Feature Based Tracking Assignment

Update Component Quantity

Description	Mobile Print Code	Location Code	Bin Code	Starting Date-Time	Ending Date-Time	Quantity	Unit of Measure
SPROUTS M.O.B SCE 12/4/3.2...	POUCHLINE	GREEN	POUCH OUT	8/15/2026 5:12 AM	8/15/2026 2:00 PM	1,536	CASE

8/15/2026 5:12 AM

Ending Date-Time

8/15/2026 2:00 PM

FG

Department Code