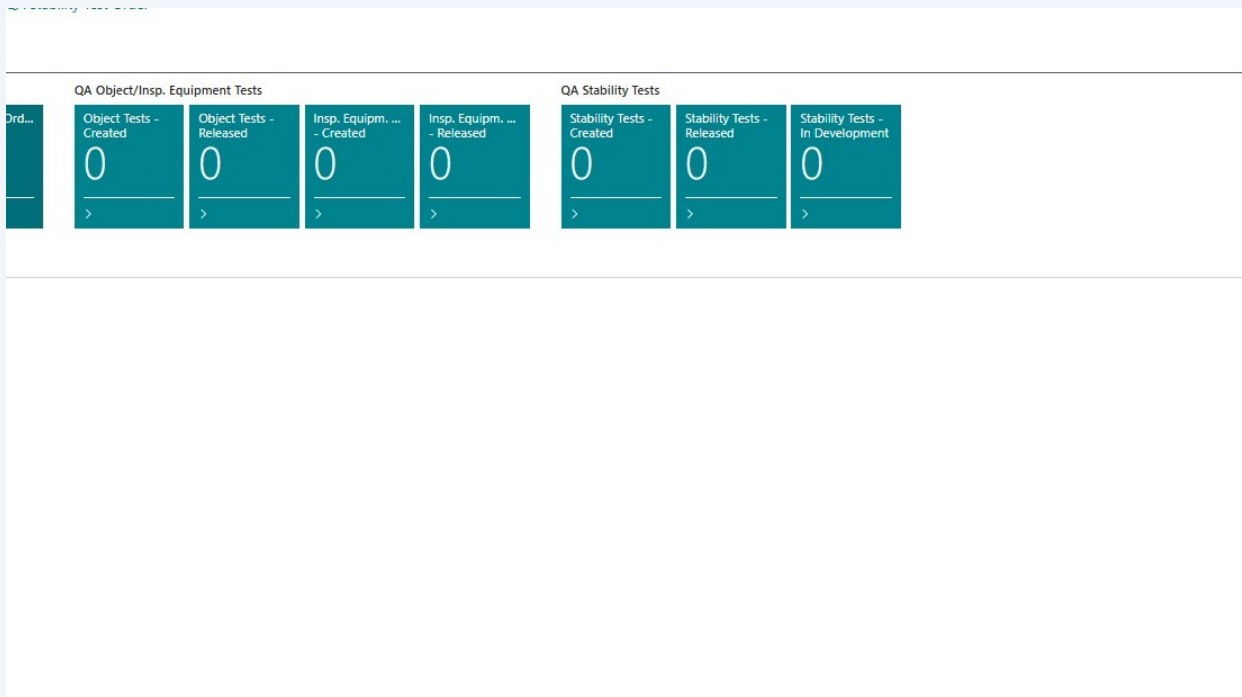


How to enter QA Parameters on items recently produced

Learn how to efficiently navigate through the Business Central interface to finalize a specific transaction. This guide walks you through the required clicks to verify and complete your workflow step by step.

1

Navigate to <https://businesscentral.dynamics.com/872b6e46-c921-4d64-9dce-d0fa0b94b72e/ECL-ENV-USA-PROD-FR?company=MANZANA&dc=0>



2 Select the "Released" tile under the QA Item Tests category.

The screenshot shows the Dynamics 365 Business Central interface for MANZANA PRODUCTS CO., INC. The top navigation bar includes 'Reference Data', 'Posted Documents', 'Periodic Activities', 'Setup', and 'All Reports'. Below this, there are links for 'Created Inspection Orders', 'Released Inspection Orders', 'Stability Tests', 'Inventory Summary', 'Released Production Orders', 'Finished Inspection Orders', and 'Item Tracking Info Status'. The 'Activities' section is expanded to show 'QA Inspection Order' and 'QA Stability Test Order'. Under 'Activities', there are three categories: 'QA Item Tests', 'QA Object/Insp. Equipment Tests', and 'QA Stability Tests'. Each category contains three tiles for 'Created', 'Released', and 'In Development' (or 'In Development' for Stability Tests). The 'Released' tile under 'QA Item Tests' is circled in orange and shows a count of 5. The other tiles show a count of 0. A 'Back to top' link is visible at the bottom left.

3 Click the Inspection Order number (e.g., IO001528) to open the record.

The screenshot shows the 'Released Inspection Orders' list in Dynamics 365 Business Central. The list has columns for 'No.', 'Inspection Object Type', 'Insp. Obj. No.', 'Description', 'Lot No.', 'Created At', 'Status', 'Business Relation No.', and 'Inspection Source'. The first row is highlighted in light blue and has its 'No.' field, 'IO001528', circled in orange. The table contains the following data:

No.	Inspection Object Type	Insp. Obj. No.	Description	Lot No.	Created At	Status	Business Relation No.	Inspection Source
IO001528	Item	100284	SPROUTS M.O.B JCE 8/64OZ - PET	MR2001346	7/6/2026 6:46 AM	Released		Prod. Order Lin
IO001529	Item	103019	FDAY M.O.B JCE 8/64OZ - PET	MR2000148	7/6/2026 11:53 AM	Released		Prod. Order Lin
IO001530	Item	102636	KIRKLAND M.O.R VIN 4/3/32OZ - TAIWAN USA LBL #2	MR2001349	7/7/2026 6:27 AM	Released		Prod. Order Lin
IO001532	Item	102609	KIRKLAND M.O.R VIN 4/3/32OZ #2	MR2001350	7/7/2026 8:54 AM	Released		Prod. Order Lin
IO001535	Item	100109	ORG BLEND APPLE - VIN - DMSTC	PO1001742-0707-01	7/7/2026 11:21 AM	Released	V000256	Purch. Rcpt. Lin

4

Review the inspection lines in the grid and update the Actual Value fields as needed.

Description SPROUTS M.O.B JCE 8/64OZ - Status Released

Description 2 Within Control Limits

Business Relation Type Within Limits

Business Relation No. Notification

Lot No. MR2001346 Notification 2

Comments 0

Insp. Equipment 0

Blocked Insp. Equipment 0

Blocked Feature/Insp.Method 0

Translations 0

Header Texts 0

Footer Texts 0

Lines | Functions | Line

Retest Sample Create additional Sample

Type	No.	Description	Actual Value	Inspection Method D
→ Inspection...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
Inspection ...	F000004	Patulin		
Inspection ...	F000005	Brix		
Inspection ...	F000007	Micro		
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test- Pouch Only		
Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Description SPROUTS M.O.B JCE 8/64OZ - Status Released

Description 2 Within Control Limits

Business Relation Type Within Limits

Business Relation No. Notification

Lot No. MR2001346 Notification 2

Comments 0

Insp. Equipment 0

Blocked Insp. Equipment 0

Blocked Feature/Insp.Method 0

Translations 0

Header Texts 0

Footer Texts 0

Lines | Functions | Line

Retest Sample Create additional Sample

Type	No.	Description	Actual Value	Inspection Method D
→ Inspection...	IG000001	FG OUTPUT		
→ Inspection ...	F000002	pH		
Inspection ...	F000004	Patulin		
Inspection ...	F000005	Brix		
Inspection ...	F000007	Micro		
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test- Pouch Only		
Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Description SPROUTS M.O.B JCE 8/64OZ - Status Released
 Description 2 Within Control Limits
 Business Relation Type Within Limits
 Business Relation No. Notification
 Lot No. MR2001346 Notification 2

Lines | Functions | Line
 Retest Sample Create additional Sample

Type	No.	Description	Actual Value	Inspection Method D
Inspectio...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
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Inspection ...	F000007	Micro		
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test - Pouch Only		
Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Inspection Order Line Details
 Comments 0
 Insp. Equipment 0
 Blocked Insp. Equipment 0
 Blocked Feature/Insp.Method 0
 Translations 0
 Header Texts 0
 Footer Texts 0

Description SPROUTS M.O.B JCE 8/64OZ - Status Released
 Description 2 Within Control Limits
 Business Relation Type Within Limits
 Business Relation No. Notification
 Lot No. MR2001346 Notification 2

Lines | Functions | Line
 Retest Sample Create additional Sample

Type	No.	Description	Actual Value	Inspection Method D
Inspectio...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
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Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Inspection Order Line Details
 Comments 0
 Insp. Equipment 0
 Blocked Insp. Equipment 0
 Blocked Feature/Insp.Method 0
 Translations 0
 Header Texts 0
 Footer Texts 0

Description SPROUTS M.O.B JCE 8/64OZ - Status Released

Description 2 Within Control Limits

Business Relation Type Within Limits

Business Relation No. Notification

Lot No. MR2001346 Notification 2

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Header Texts	0
Footer Texts	0

Lines Functions Line  

 Retest Sample  Create additional Sample 

Type	No.	Description	Actual Value	Inspection Method D
Inspectio...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
Inspection ...	F000004	Patulin		
Inspection ...	F000005	Brix		
→ Inspection ...	F000007	Micro		...
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test- Pouch Only		
Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Inspection Order Line Details

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Extended Texts	0

Description SPROUTS M.O.B JCE 8/64OZ - Status Released

Description 2 Within Control Limits

Business Relation Type Within Limits

Business Relation No. Notification

Lot No. MR2001346 Notification 2

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Header Texts	0
Footer Texts	0

Lines Functions Line  

 Retest Sample  Create additional Sample 

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Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Inspection Order Line Details

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Extended Texts	0

Description SPROUTS M.O.B JCE 8/64OZ - Status Released

Description 2 Within Control Limits

Business Relation Type ... Within Limits

Business Relation No. Notification

Lot No. MR2001346 Notification 2

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Header Texts	0
Footer Texts	0

Lines | Functions | Line 🏠 📄

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Inspection ...	F000007	Micro		
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test- Pouch Only		
→ Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Inspection Order Line Details

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Extended Texts	0

Description SPROUTS M.O.B JCE 8/64OZ - Status Released

Description 2 Within Control Limits

Business Relation Type ... Within Limits

Business Relation No. Notification

Lot No. MR2001346 Notification 2

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Header Texts	0
Footer Texts	0

Lines | Functions | Line 🏠 📄

🔗

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Inspection ...	F000014	Comments		
Inspection ...	F000015	Acidity (Vinegar Only)		

Inspection Order Line Details

Comments	0
Insp. Equipment	0
Blocked Insp. Equipment	0
Blocked Feature/Insp.Method	0
Translations	0
Extended Texts	0

Description SPROUTS M.O.B JCE 8/64OZ - Status Released
 Description 2 Within Control Limits
 Business Relation Type Within Limits
 Business Relation No. Notification
 Lot No. MR2001346 Notification 2

Lines | Functions | Line
 Retest Sample Create additional Sample

Type	No.	Description	Actual Value	Inspection Method D
Inspectio...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
Inspection ...	F000004	Patulin		
Inspection ...	F000005	Brix		
Inspection ...	F000007	Micro		
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test- Pouch Only		
Inspection ...	F000012	Incubation Test - Pouch Only		
Inspection ...	F000013	Environmental Swabbing		
→ Inspection ...	F000014	Comments		...
Inspection ...	F000015	Acidity (Vinegar Only)		

Comments
 Insp. Equipment
 Blocked Insp. Equipment
 Blocked Feature/Insp.Method
 Translations
 Header Texts
 Footer Texts

Inspection Order Line Details
 Comments
 Insp. Equipment
 Blocked Insp. Equipment
 Blocked Feature/Insp.Method
 Translations
 Extended Texts

Description SPROUTS M.O.B JCE 8/64OZ - Status Released
 Description 2 Within Control Limits
 Business Relation Type Within Limits
 Business Relation No. Notification
 Lot No. MR2001346 Notification 2

Lines | Functions | Line
 Retest Sample Create additional Sample

Type	No.	Description	Actual Value	Inspection Method D
Inspectio...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
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Inspection ...	F000010	Record Review by PCQI		
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Inspection ...	F000012	Incubation Test - Pouch Only		
→ Inspection ...	F000013	Environmental Swabbing		...
Inspection ...	F000014	Comments		
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Comments
 Insp. Equipment
 Blocked Insp. Equipment
 Blocked Feature/Insp.Method
 Translations
 Header Texts
 Footer Texts

Inspection Order Line Details
 Comments
 Insp. Equipment
 Blocked Insp. Equipment
 Blocked Feature/Insp.Method
 Translations
 Extended Texts

5 Click "Finish" on the ribbon and select "Yes" to confirm the status change.

General Show more

No. IO001528 ... No. of Packages 1

Inspection Object Type Item ... Item Inspection Level Lot

Inspection Object No. 100284 ... No. of Samples 0

Description SPROUTS M.O.B JCE 8/64OZ - F ... Status Released

Description 2 Within Control Limits

Business Relation Type Within Limits

Business Relation No. Notification

Lot No. MR2001346 ... Notification 2

Lines | **Functions** | Line

Retest Sample | Create additional Sample

Type	No.	Description	Actual Value	Inspection Method Desc
Inspectio...	IG000001	FG OUTPUT		
Inspection ...	F000002	pH		
Inspection ...	F000004	Patulin		
Inspection ...	F000005	Brix		
Inspection ...	F000007	Micro		
Inspection ...	F000010	Record Review by PCQI		
Inspection ...	F000011	Dye Test- Pouch Only		
Inspection ...	F000012	Incubation Test - Pouch Only		

Summary Preview

Details | Attachments (0)

Inspection Order Details

Comments 0

Insp. Equipment 0

Blocked Insp. Equipment 0

Blocked Feature/Insp.Method 0

Translations 0

Header Texts 0

Footer Texts 0

Inspection Order Line Details

Comments 0

Insp. Equipment 0

Blocked Insp. Equipment 0

Blocked Feature/Insp.Method 0

Translations 0

Extended Texts 0

Do you want to change the Status of Inspection Order IO001528 to Finished ?

Business Central Environment: ECL-ENV-USA

Released Inspection Order

IO001528

Home | Reports | Actions | Related | Fewer options

Actual Value Recording | Start Inspection | Finish Inspection | **Finish** | Sample Shipments

General Show more

No. IO001528 ... No. of Packages 1

Inspection Object Type Item ... Item Inspection Level Lot

Inspection Object No. 100284 ... No. of Samples 0

Description SPROUTS M.O.B JCE 8/64OZ - ... Status Released

Description 2 Within Control Limits

Business Relation Type Within Limits

Business Relation No. Notification

Lot No. MR2001346 ... Notification 2

Lines | **Functions** | Line

Retest Sample | Create additional Sample

Summary Preview

Details | Attachments (0)

Inspection Order Details

Comments 0

Insp. Equipment 0

Blocked Insp. Equipment 0

Blocked Feature/Insp.Method 0

Translations 0

Header Texts 0

Footer Texts 0

Inspection Order Line Details

Comments 0

Insp. Equipment 0